

# ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS July 12, 2022 – BOARD AGENDA

## Government Center Board Room

The public is invited to join the meeting remotely by phone call 1-415-655-0001, (access code):2557 217 2434; (meeting password): 7282

**9:00 1) J. Mark Wedel, County Board Chair**

**A) Call to Order**

**B) Pledge of Allegiance**

**C) Approval of Agenda**

**D) Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.

Anyone attending virtually wishing to speak during the public comment period should notify the County Administrator's office at 218-927-7276 option 7 no later than 2:30 P.M. on the Monday before the meeting.

**2) Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.

**A) Correspondence File June 28, 2022 to July 11, 2022**

**B) Approve June 28, 2022 County Board Minutes**

**C) Approve Electronic Funds Transfers**

**D) Approve Commissioner Vouchers**

**E) Approve Manual Warrants/Voids/Corrections – ELAN Paid 06.23.2022**

**F) Approve Manual Warrants/Voids/Corrections – MTG Reg and Deed Tax, NSF Check**

**G) Approve Manual Warrants/Voids/Corrections – Camping Refund 06.29.2022**

**H) Approve Manual Warrants/Voids/Corrections – Returned Payment, Unable to Locate**

**I) Approve Manual Warrants/Voids/Corrections – Returned Payments, Not Authorized and Stop Payments**

**J) Approve Manual Warrants/Voids/Corrections – LLCC Credit Card Fees and Camping Refund**

**K) Approve Temp On-Sale Liquor License-Isle Lions Club**

**L) Adopt Resolution: Appointment of Mail and Absentee Ballot Board**

**M) Adopt Resolution: LG230 Application-Aitkin Fire Relief Association**

**N) Adopt Resolution: LG214 Premises Permit-Minnewawa Sportsmen's Club**

**O) Adopt Resolution: Final Contract- Contract No. 20216**

**P) Adopt Resolution: Final Contract- Contract No. 20198**

**9:05 3) Mark Jeffers – Economic Development Coordinator**

**A) Community Grant Awards**

- 9:15 4) Andrew Carlstrom – Environmental Services Director**
  - A) Adopt Resolution: Aitkin County Solid Waste Ordinance**
  
- 9:20 5) Sam Seybold – SWCD District Buffer Specialist**
  - A) Rum River 1W1P Adoption and Implementation**
  - B) Rum River Joint Powers Agreement**
  
- 9:35 6) Jessica Seibert – County Administrator**
  - A) Administrator Updates**
  
- 9:45 7) Committee Updates**
  
- 10:15 Adjourn**

<p>The Aitkin County Board of Commissioners met this 28<sup>th</sup> day of June, 2022 at 9:01 a.m. at the Aitkin Government Center with the following members present: Board Chair J. Mark Wedel, Commissioners Donald Niemi, Brian Napstad, Laurie Westerlund, County Administrator Jessica Seibert, and Administrative Assistant Brittany Searle.</p> <p>Motion made by Commissioner Napstad, seconded by Commissioner Niemi and carried, all voting yes to approve the June 28, 2022 agenda.</p> <p style="text-align: center;"><b>AITKIN COUNTY HEALTH &amp; HUMAN SERVICES BOARD MEETING</b></p> <p><b>Attendance</b></p> <p>The Aitkin County Board of Commissioners met this 28<sup>th</sup> day of June 2022, at 9:04 a.m. as the Aitkin County Health &amp; Human Services Board, with the following members present: Commissioners Brian Napstad, J. Mark Wedel, Don Niemi, and Laurie Westerlund. Others present included: Health &amp; Human Services Director Cynthia Bennett, Administrative Assistant to the H&amp;HS Director Paula Arimborgo, County Administrator Jessica Seibert, Admin/HR Administrative Assistant Brittany Searle, Public Health Supervisor Erin Melz, Adult Social Services Supervisor Kim Larson, Social Worker Nick Anderson, H&amp;HS Advisory Committee Vice Chairperson Cindy Chuhanic and other public guests. Joining via WebEx: Financial Assistance Supervisor Jessi Goble, Child &amp; Family Services Supervisor Jessi Schultz, Child Support Supervisor Julie Herbst, AC Economic Development Coordinator Mark Jeffers, IT Director Chris Sutch and KIN Paul Vold.</p> <p><b>Agenda</b></p> <p>Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members present voting yes to approve the June 28, 2022 Health &amp; Human Services Board agenda as presented.</p> <p><b>Minutes</b></p> <p>Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members present voting yes to approve the May 24, 2022 Health &amp; Human Services Board minutes.</p> <p><b>Bills</b></p> <p>Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members present voting yes to approve the bills.</p> <p><b>Kim Larson &amp; Nick Anderson – H&amp;HS Adult Social Services</b> Kim &amp; Nick presented on the Comprehensive Re-entry (CRE) Program and the recent mental health struggles seen in the jail.</p>	<p><b>Call to Order</b></p> <p><b>Approved Agenda</b></p> <p><b>Health and Human Services</b></p>
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- Program Vision & Mission
- Timelines of Program Implementation
- Screening, Early Intervention & Discharge Planning
- Funding
- Data in 2020 & 2021
- Challenges
- Positive Outcomes

## Director Update

Cynthia updated the board on:

- Legislative Update – waiting on DHS & MDH to interpret the laws
- Year End Service Summary – waiting on production of draft copy

**Committee Updates H&HS Advisory Committee Update** – Cindy Chuhanic updated the board on the Advisory Committees most recent meeting. Topics covered included the Coaching & Consulting on Suicide Prevention event hosted by Arlene Sealander, issues of mental health in the area and local jail, Market & Veggie Share boxes and members discussed the possibility of having Lakes and Pines present on the WRAP program at a future meeting.

**AEOA Committee Update** – Commissioner Westerlund – Committee met on June 15th, had a recent resignation and are looking for help, discussed finances, received Head-Start Presentation, and they have been waiting on 44 buses for 18 months now.

**CARE Board Update** – Commissioner Westerlund – Met in June and discussed finances, Bold Grant, Memory Café, BRICK, SuperFood Shelf, Walkable Audit in June, Music in the Park and they conducted 54 rides for Rides for Health.

**Tri-County Community Health Services (CHS) Board** – Commissioner Westerlund – Administrator has done a fabulous job; Brian from Healthy Northland Regional SHIP Coordinator gave a presentation and routine business was discussed.

**Lakes & Pines Update** – Commissioner Niemi – did not meet but is concerned that fuel assistance and weatherization will be a big demand item this fall, will funds be there?

The meeting was adjourned at 10:05 a.m.

Next Meeting – July 26, 2022

Public comment was made by the following citizens:

Lynn Anderson with Tamarack Water Alliance shared concerns about the Tamarack Mine.

Jean Skinaway-Lawrence, chairwoman of the Sandy Lake Band of Mississippi Chippewa

**Citizens' Public  
Comment**

# AITKIN COUNTY BOARD

June 28, 2022

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows.

- A) Correspondence File June 14, 2022 to June 27, 2022;
- B) Approve June 14, 2022 County Board Minutes;
- C) Approve June 14, 2022 BAE Minutes;
- D) Approve Electronic Funds Transfers \$1,094,810.83;
- E) Approve Commissioner Vouchers: General Fund \$103,491.42, Reserves \$125.87, Road & Bridge \$177,126.99, Health & Human Services \$12,852.16, State \$10,939.32, Trust \$9,278.84, Forest Development \$11,979.98, Long Lake Conservation Center \$6,993.09, Parks \$37,891.95 for a total of \$370,679.62;
- F) Approve Auditor's Vouchers – Sales/Use Diesel Tax-May 2022: General Fund \$396.29, Road & Bridge \$617.97, Forest Development \$0.96, Long Lake Conservation Center \$232.92, Parks \$368.19 for a total of \$1,616.33;
- G) Approve Auditor's Vouchers – Aitkin County Sheriffs Office: General Fund \$51,631.96, Reserves Fund \$117.96, for a total of \$51,749.92;
- H) Approve Auditor's Vouchers – General Paid 06.17.2022: General Fund \$12,268.42, for a total of \$12,268.42;
- I) Approve Auditor's Vouchers – Settlements Paid 06.24.2022: Townships/Cities/ARDC/Ambulance 4,032,667.92 for a total of \$4,032,667.92;
- J) Approve Manual Warrants/Voids/Corrections – FSA Claims Paid 06.08.2022: General Fund \$824.05, for a total of \$824.05;
- K) Approve Manual Warrants/Voids/Corrections – FSA Claims and State General Tax: General Fund \$315.50, State \$87,733.41 for a total of \$88,048.91;
- L) Approve Manual Warrants/Voids/Corrections – Camping Refunds: Parks \$150.00, for a total of \$150.00;
- M) Approve Manual Warrants/Voids/Corrections – Camping Refund 06.20.2022: Parks \$150.00, for a total of \$150.00;
- N) Approve Manual Warrants/Voids/Corrections Camping Refunds, Participant Fees, FSA Claims: General Fund \$1,178.02, Long Lake Conservation Center \$913.50 for a total of \$2,091.52;
- O) Approve Manual Warrants/Voids/Corrections – ELAN Paid 06.09.2022: General Fund \$-2,345.59, Reserves Fund \$300.00, Health & Human Services \$1,331.62, Trust \$199.98, Forest Development \$249.00, Long Lake Conservation Center \$264.99, for a total of \$0.00;
- P) Approve Communications Project-Stratelligent Contract;
- Q) Approve Board of Appeal and Equalization Certification Form;
- R) Adopt Resolution: LG220 Permit-Lawler Area Community Club;
- S) Adopt Resolution: Final Contract Payment-Contract No. 20218;
- T) Adopt Resolution: Award Contract 20227;
- U) Adopt Resolution: Committee for the Awareness & Prevention of Suicide (CAPS) Donations;
- V) Adopt Resolution: Application to Purchase Tax-Forfeited Property-Hill Lake

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to approve – Communications Project-Stratelligent Contract.

**Consent Agenda**

**Communications  
Project-  
Stratelligent  
Contract**

# AITKIN COUNTY BOARD

June 28, 2022

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to approve – Board of Appeal and Equalization Certification Form

**Board of Appeal and Equalization Certification Form**

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to adopt resolution: LG 220 Permit-Lawler Area Community Club

**Resolution #20220628-082 LG 220 Permit-Lawler Area Community Club**

**BE IT RESOLVED**, The Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – of the Lawler Area Community Club, at the following location – Jackson’s Hole, which has an address of 36232 Kestrel Avenue, MN 55760 – Salo Township. (Note: Date of activity for Raffle – November 12, 2022)

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to adopt resolution: Final Contract Payment-Contract No. 20218

**Resolution #20220628-083 Final Contract Payment-Contract No. 20218**

**WHEREAS**, Contract No. 20218 has in all been completed, and the County Board being fully advised in the premises.

**NOW THEREFORE BE IT RESOLVED**, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to NTTK, Inc. in the amount of \$929.99.

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to adopt resolution: Award Contract 20227

**Resolution #20220628-084 Award Contract 20227**

**WHEREAS**, Contract No. 20227 is for construction of S.P. 001-070-007, and

**WHEREAS**, sealed bids were opened for this project at 2:00 p.m. on Monday, June 6, 2022 with a total of four bids received, and

**WHEREAS**, Sir Lines-A-Lot, LLC, Edina, MN was the lowest responsible bidder in the amount of \$327,841.04.

**NOW THEREFORE, BE IT RESOLVED**, that Sir Lines-A-Lot, LLC be awarded Contract 20227.

**BE IT FURTHER RESOLVED**, that the chairperson of the Aitkin County Board and the Aitkin County Auditor are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to adopt resolution: Committee for the Awareness & Prevention of Suicide (CAPS) Donations

**Resolution #20220628-085 CAPS Donations**

**WHEREAS**, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

# AITKIN COUNTY BOARD

June 28, 2022

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

<u>Name of Donor</u>	<u>Amount</u>
Independent School District No. 1	\$ 1,000.00
Hill City Fireman's Relief Association	\$ 100.00
Mille Lacs Trails Inc.	\$ 500.00
Aitkin Community Hospital dba Riverwood Healthcare Center	\$ 3,500.00
Mille Lacs Drift Skippers Snowmobile Club, Inc.	\$ 250.00

**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

<u>Name of Donor</u>	<u>Terms or Conditions</u>
Independent School District No. 1	\$5,350 to the "My Ascension"
Hill City Fireman's Relief Association	presentations and
Mille Lacs Trails Inc	associated expenses as part of the
Aitkin Community Hospital, dba Riverwood Healthcare Center	Committee for the Awareness & Prevention of Suicide (CAPS) events
Mille Lacs Drift Skippers Snowmobile Club, Inc.	to be held on 9/13, 9/26 and 9/27, 2022.

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to adopt resolution: Application to Purchase Tax-Forfeited Property-Hill Lake

**WHEREAS**, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

**NOW THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to adopt resolution: Application to Purchase Tax-Forfeited Property-Hill Lake

**WHEREAS**, Lanny Rost/Jean Rost, Bradley Jordahl/Teresa Jordahl, Glenn Isenberg/Rosanne Isenberg, Gary Laudenbach/Marlene Laudenbach, and Just Rost/Melinda Rost are adjacent landowners (Applicants) with a vested interest in parcel 12-0-020601.

**WHEREAS**, the Applicants have made and filed an application with the County Auditor for the purchase of the hereinafter described parcel of tax forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which land is situated in the County of Aitkin, Minnesota and described as follows, to-wit:

N 475.73 FT OF W 250.39 FT OF SW NW (PID# 12-0-020601)  
SECTION 12, TOWNSHIP 52 NORTH, RANGE 26 WEST

and **WHEREAS**, said Applicants has set forth in his application that:

**Resolution  
#20220628-086  
Application to  
Purchase Tax-  
Forfeited  
Property-Hill Tax**

<p>a. Hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:</p> <p>There was no Notices received by the undersigned owners prior to the Tax Forfeiture of the Exhibit “A” land being completed.</p> <p>b. That the purchase of said land by us will promote and best serve the public interest because:</p> <p>It will bring the tax forfeited land back into taxable paying ownership and correct the injustice of the tax forfeited land being sold to a third party who did not pay for the investment into the septic system and drain field in the Exhibit “A” land.</p> <p>and <b>WHEREAS</b>, this board is of the opinion that said applications should be granted for such reasons,</p> <p><b>NOW, THEREFORE BE IT RESOLVED</b>, That the application of Lanny Rost/Jean Rost, Bradley Jordahl/Teresa Jordahl, Glenn Isenberg/Rosanne Isenberg, Gary Laudenbach/Marlene Laudenbach, and Just Rost/Melinda Rost for the purchase of the above described parcel of tax forfeited land be and the same is hereby granted and the County Auditor is hereby authorized and directed to permit such purchase according to the provisions of Minnesota Statutes 1945, Section 282.241, as amended.</p> <p>Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members present voted to approve Accept Bid &amp; Approve FRF Funding for Security Cameras.</p> <p>Kirk Peysar – County Auditor presented Aitkin County Fair Update.</p> <p>Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members present voted to approve first reading of the Amendment to Solid Waste Ordinance.</p> <p>The Board discussed: Northeast Advisory, Snake River 1W1P, Mille Lacs Watershed, Facilities, Historical Society, HHS Advisory, AEOA, Care, and CJI.</p> <p>Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members present voted to approve Vehicle Agreement.</p> <p>Jessica Seibert, County Administrator updated the Board on the following:</p> <ul style="list-style-type: none"> <li>• Intern Visit</li> <li>• United Way MTG</li> <li>• MACA Meeting</li> </ul>	<p><b>Accept Bid &amp; Approve FRF Funding for Security Cameras</b></p> <p><b>County Fair Update</b></p> <p><b>First Reading-Solid Waste Ordinance Amendment</b></p> <p><b>Board Discussion</b></p> <p><b>Vehicle Agreement</b></p> <p><b>Administrator Updates</b></p>
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# AITKIN COUNTY BOARD

June 28, 2022

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to close the meeting under MN Statute 13D.03 Subd.1(b) Labor Negotiations at 11:28 a.m.

**Close Meeting  
under MN Statute  
13D.03 Subd. 1(b)  
Labor  
Negotiations**

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to reopen the meeting at 12:55 p.m.

**Reopen Meeting**

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to adjourn the meeting at 12:55 p.m. until Tuesday, July 12, 2022 at the Aitkin County Government Center.

**Adjourn**

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J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioners

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Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

**2C**  
Agenda Item #

**Requested Meeting Date:** 7/12/2022

**Title of Item:** Electronic Funds Transfer

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Lori Grams	<b>Department:</b> County Treasurer	
<b>Presenter (Name and Title):</b> N/A		<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b>  Electronic Funds Transfer thru 7/4/2022		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b>		
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

**ELECTRONIC FUNDS TRANSFER****Thru July 4, 2022 Board Meeting July 12, 2022**

<u>Abstract Number</u>	<u>Date</u>	<u>Amount</u>	<u>Reason</u>
21366	6/14/22	\$3,423,989.56	Auditor Abstract
21367	6/20/22	\$150.00	Manual Abstract
21368	6/24/22	\$150,636.27	Commissioner Abstract
21369	6/22/22	\$2,091.52	Manual Abstract
21370	6/23/22	\$5,207.48	Manual Abstract
21371	6/24/22	\$3,195.18	Auditor Abstract
21372	6/28/22	\$11,442.06	Commissioner Abstract
21373	6/27/22	\$88,600.87	Manual Abstract
21374	6/29/22	\$90.00	Manual Abstract
21375	6/30/22	\$21.60	Manual Abstract
21377	6/30/22	\$1,768.96	Manual Abstract
21376	7/1/22	\$610,101.01	Payroll Abstract
21378	7/1/22	\$6,885.94	Auditor Abstract

\$0

Voids/No ACH

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**\$4,304,180.45**

KMR1  
7/5/22

2:43PM

# Aitkin County

# 2D



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Page Break By: 2  
1 - Page Break by Fund  
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	DEPT			Commissioners			
86222	<b>Aitkin Independent Age</b> 01-001-000-0000-6230		84.00	MAY 24 SYNOPSIS 06/22/2022 06/22/2022	1237835	Printing, Publishing & Adv	Y
<b>86222</b>	<b>Aitkin Independent Age</b>		<b>84.00</b>	<b>1 Transactions</b>			
248	<b>Association of Mn Counties</b> 01-001-000-0000-6241		105.00	2022 DISTRICT 1 SPRING 06/02/2022 06/02/2022	2022 DISTRICT	Registration Fee	N
<b>248</b>	<b>Association of Mn Counties</b>		<b>105.00</b>	<b>1 Transactions</b>			
15240	<b>AT&amp;T Mobility</b> 01-001-000-0000-6220		152.92	COMMISSIONERS-MAY 04/26/2022 05/25/2022	2879298817699	Telephone	N
<b>15240</b>	<b>AT&amp;T Mobility</b>		<b>152.92</b>	<b>1 Transactions</b>			
6097	<b>Verizon Wireless</b> 01-001-000-0000-6220		31.87	WEDEL-MAY 05/07/2022 06/06/2022	9908147467	Telephone	N
<b>6097</b>	<b>Verizon Wireless</b>		<b>31.87</b>	<b>1 Transactions</b>			
1	<b>DEPT Total:</b>		<b>373.79</b>	<b>Commissioners</b>	<b>4 Vendors</b>	<b>4 Transactions</b>	

# Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
40	DEPT			Auditor			
86235	<b>The Office Shop Inc</b>						
	01-040-021-0000-6405		17.04	LABELS/PENS	321954-0	Office Supplies	N
	01-040-021-0000-6405		21.31	BATTERIES/PAPER	322343-0	Office Supplies	N
86235	<b>The Office Shop Inc</b>		<b>38.35</b>		2 Transactions		
40	<b>DEPT Total:</b>		<b>38.35</b>	<b>Auditor</b>	<b>1 Vendors</b>	<b>2 Transactions</b>	

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
42	DEPT			Treasurer			
4173	<b>Grams/Lori</b> 01-042-000-0000-6330		91.26	MILEAGE CRAGUNS MACATFO 06/15/2022 06/17/2022	MACATFO	Transportation/Travel/Parking	N
	01-042-000-0000-6339		10.01	EVENING MEAL-MACATFO	MACATFO	Meals (Overnight)	N
<b>4173</b>	<b>Grams/Lori</b>		<b>101.27</b>	<b>2 Transactions</b>			
14330	<b>US Bank</b> 01-042-000-0000-6342		100.00	RICOH COPIER	476053871	Office Equipment Rental/Contracts	N
<b>14330</b>	<b>US Bank</b>		<b>100.00</b>	<b>1 Transactions</b>			
42	<b>DEPT Total:</b>		<b>201.27</b>	<b>Treasurer</b>	<b>2 Vendors</b>	<b>3 Transactions</b>	

# Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
43	DEPT			Assessor			
10330	<b>Dangers/Mike</b> 01-043-000-0000-6330		143.56	Basic Ag Cont Ed		Transportation/Travel/Parking	N
<b>10330</b>	<b>Dangers/Mike</b>		<b>143.56</b>	1 Transactions			
9686	<b>MAAP</b> 01-043-000-0000-6240		25.00	2022-2023 MAAP MEMBERSHIP FEE	AITKIN CO	Dues & License Renewal	N
	01-043-000-0000-6268		140.00	2022 MAAP WORKSHOP	AITKIN CO	Staff Training, Development	N
<b>9686</b>	<b>MAAP</b>		<b>165.00</b>	2 Transactions			
9542	<b>Seibert/Jessica</b> 01-043-000-0000-6230		205.32	RADISSON - AMC DISTRICT MTG	6/3/22	Printing, Publishing & Adv	N
<b>9542</b>	<b>Seibert/Jessica</b>		<b>205.32</b>	1 Transactions			
10930	<b>Tidholm Productions</b> 01-043-000-0000-6230		271.83	BUSINESS CARDS: LT TS SW BM	2182.1 2705	Printing, Publishing & Adv	Y
<b>10930</b>	<b>Tidholm Productions</b>		<b>271.83</b>	1 Transactions			
43	<b>DEPT Total:</b>		<b>785.71</b>	<b>Assessor</b>	<b>4 Vendors</b>	<b>5 Transactions</b>	



# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
44	DEPT			Central Services			
783	<b>Canon Financial Services, Inc</b> 01-044-000-0000-6342		248.78	MONTHLY COPIER RENT 06/01/2022 06/30/2022	28690031	Office Equipment Rental/Contracts	N
783	<b>Canon Financial Services, Inc</b>		<b>248.78</b>	1 Transactions			
3336	<b>Office Of MN. IT Services</b> 01-044-000-0000-6360		1,338.65	WAN-MAY 05/01/2022 05/31/2022	DV22050317	Services, Labor, Contracts	N
3336	<b>Office Of MN. IT Services</b>		<b>1,338.65</b>	1 Transactions			
86235	<b>The Office Shop Inc</b> 01-044-000-0000-6360		375.58	QUARTERLY COPIER EXPENSE 02/11/2022 05/04/2022	321783-0	Services, Labor, Contracts	N
86235	<b>The Office Shop Inc</b>		<b>375.58</b>	1 Transactions			
44	<b>DEPT Total:</b>		<b>1,963.01</b>	<b>Central Services</b>	<b>3 Vendors</b>	<b>3 Transactions</b>	

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
49	DEPT			Information Technologies			
9561	<b>Amazon Business</b> 01-049-000-0000-6405		37.99	ADDRESS LABELS FOR INKJET PRIN 1 Transactions	1RPR-LC3W-JP9T	Office Supplies (Non Computer)	N
9561	<b>Amazon Business</b>		<b>37.99</b>				
7916	<b>AT&amp;T</b> 01-049-000-0000-6220		36.25	AT&T WIRELESS 1 Transactions	287279507473	Telephone	N
7916	<b>AT&amp;T</b>		<b>36.25</b>				
783	<b>Canon Financial Services, Inc</b> 01-049-000-0000-6342		47.07	CANON PRINTER RENTAL 1 Transactions	28785139	Office Equipment Rental/Contracts	N
783	<b>Canon Financial Services, Inc</b>		<b>47.07</b>				
49	<b>DEPT Total:</b>		<b>121.31</b>	<b>Information Technologies</b>	<b>3 Vendors</b>	<b>3 Transactions</b>	

# Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
52	DEPT			Administration			
248	<b>Association of Mn Counties</b> 01-052-000-0000-6241		35.00	2022 DISTRICT 1 SPRING 06/02/2022 06/02/2022	2022 DISTRICT	Registration Fee	N
	<b>248 Association of Mn Counties</b>		<b>35.00</b>	1 Transactions			
15240	<b>AT&amp;T Mobility</b> 01-052-000-0000-6220		49.59	JESSICA-MAY 04/26/2022 05/25/2022	2879298817699	Telephone	N
	<b>15240 AT&amp;T Mobility</b>		<b>49.59</b>	1 Transactions			
13412	<b>Pemberton, Sorlie, Rufer &amp; Kershner PLLP</b> 01-052-000-0000-6263		7,360.68	MAY LEGAL FEES 05/01/2022 05/31/2022	90	Contract Legal Services	Y
	<b>13412 Pemberton, Sorlie, Rufer &amp; Kershner PLLP</b>		<b>7,360.68</b>	1 Transactions			
9542	<b>Seibert/Jessica</b> 01-052-000-0000-6330		99.45	MLG - AMC DISTRICT MTG-DULUTH 06/15/2022 06/15/2022	6/3/22	Transportation/Travel/Parking	N
	<b>9542 Seibert/Jessica</b>		<b>99.45</b>	1 Transactions			
13243	<b>Shred-N-Go, Inc</b> 01-052-000-0000-6360		74.08	QUARTERLY SHREDDING 06/15/2022 06/15/2022	136408	Services, Labor, Contracts	N
	<b>13243 Shred-N-Go, Inc</b>		<b>74.08</b>	1 Transactions			
52	<b>DEPT Total:</b>		<b>7,618.80</b>	<b>Administration</b>	<b>5 Vendors</b>	<b>5 Transactions</b>	

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
53	DEPT			Human Resources			
86222	<b>Aitkin Independent Age</b> 01-053-000-0000-6230		116.00	PRINTING, PUBLISHING & ADV 06/08/2022 06/11/2022	1234969	Printing, Publishing & Adv	Y
	01-053-000-0000-6230		122.00	PRINTING, PUBLISHING & ADV 06/15/2022 06/18/2022	1236759	Printing, Publishing & Adv	Y
<b>86222</b>	<b>Aitkin Independent Age</b>		<b>238.00</b>	<b>2 Transactions</b>			
9561	<b>Amazon Business</b> 01-053-000-0000-6405		29.98	BADGE CLIP/BADGE HOLDER 06/14/2022 06/14/2022	1WP9-JXM9-73MQ	Office Supplies	N
<b>9561</b>	<b>Amazon Business</b>		<b>29.98</b>	<b>1 Transactions</b>			
15240	<b>AT&amp;T Mobility</b> 01-053-000-0000-6220		99.18	HR-MAY PHONE 04/26/2022 05/25/2022	06032022	Telephone	N
<b>15240</b>	<b>AT&amp;T Mobility</b>		<b>99.18</b>	<b>1 Transactions</b>			
12808	<b>Gallagher Benefit Services, Inc.</b> 01-053-000-0000-6360		400.00	FINANCIAL WORKER 12/21/2021 12/21/2021	202137519	Services, Labor, Contracts	N
<b>12808</b>	<b>Gallagher Benefit Services, Inc.</b>		<b>400.00</b>	<b>1 Transactions</b>			
53	<b>DEPT Total:</b>		<b>767.16</b>	<b>Human Resources</b>	<b>4 Vendors</b>	<b>5 Transactions</b>	

# Aitkin County



1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
<b>60</b>	DEPT		Elections			
14967	<b>KNOWiNK LLC</b>					
	01-060-000-0000-6360		6,875.00	POLL PAD ANNUAL MAINT (55)	10292	Services, Labor, Contracts N
	01-060-000-0000-6360		1,000.00	EPULSE ANNUAL LICENSE	10292	Services, Labor, Contracts N
<b>14967</b>	<b>KNOWiNK LLC</b>		<b>7,875.00</b>	<b>2 Transactions</b>		
13243	<b>Shred-N-Go, Inc</b>					
	01-060-000-0000-6360		496.44	QUARTERLY SHREDDING	136408	Services, Labor, Contracts N
				06/15/2022 06/15/2022		
<b>13243</b>	<b>Shred-N-Go, Inc</b>		<b>496.44</b>	<b>1 Transactions</b>		
86235	<b>The Office Shop Inc</b>					
	01-060-000-0000-6405		28.72	PAPER	1113457-0	Office Supplies N
	01-060-000-0000-6405		17.63	GREEN PAPER	1113457-1	Office Supplies N
	01-060-000-0000-6405		12.38	SHEET PROTECTORS	1113725-0	Office Supplies N
<b>86235</b>	<b>The Office Shop Inc</b>		<b>58.73</b>	<b>3 Transactions</b>		
<b>60</b>	<b>DEPT Total:</b>		<b>8,430.17</b>	<b>Elections</b>	<b>3 Vendors</b>	<b>6 Transactions</b>

# Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
90	DEPT			Attorney			
783	<b>Canon Financial Services, Inc</b> 01-090-000-0000-6342		326.99	CONTRACT CHARGE 06/01/2022 06/30/2022	28690032	Office Equipment Rental/Contracts	N
<b>783</b>	<b>Canon Financial Services, Inc</b>		<b>326.99</b>	<b>1</b> Transactions			
9219	<b>Minnesota Lawyer</b> 01-090-000-0000-6406		329.00	YEARLY SUBSCRIPTION	6176203-B5	Law Publ. & Subscriptions	N
<b>9219</b>	<b>Minnesota Lawyer</b>		<b>329.00</b>	<b>1</b> Transactions			
10879	<b>Shred-It</b> 01-090-000-0000-6360		180.87	ON SITE REGULAR SERVICE 04/30/2022 05/30/2022	8001457933	Services, Labor, Contracts	N
<b>10879</b>	<b>Shred-It</b>		<b>180.87</b>	<b>1</b> Transactions			
11949	<b>Swanson/Sondra</b> 01-090-000-0000-6268		299.00	PENN FOSTER TRAINING	6.29.22	Staff Training, Development	N
<b>11949</b>	<b>Swanson/Sondra</b>		<b>299.00</b>	<b>1</b> Transactions			
86235	<b>The Office Shop Inc</b> 01-090-000-0000-6405		42.82	OFFICE SUPPLIES	1113188-0	Office Supplies	N
<b>86235</b>	<b>The Office Shop Inc</b>		<b>42.82</b>	<b>1</b> Transactions			
90	<b>DEPT Total:</b>		<b>1,178.68</b>	<b>Attorney</b>	<b>5 Vendors</b>	<b>5 Transactions</b>	

# Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
110	DEPT			Courthouse Maintenance			
9561	<b>Amazon Business</b>						
	01-110-000-0000-6422		276.00	DRAIN CLEANER	1N6L-GR7K-QDRY	Janitorial Supplies	N
	01-110-000-0000-6415		135.46	TOOLS - VINYL	1NCN-MTTJ-KQN6	Operational Supplies	N
	01-110-000-0000-6422		35.94	HOSE SPLITTERS FOR FAIR	1WXQ-VP49-JDFX	Janitorial Supplies	N
<b>9561</b>	<b>Amazon Business</b>		<b>447.40</b>	<b>3</b> Transactions			
12106	<b>Antoine Electric</b>						
	01-110-000-0000-6360		128.93	LIGHT REPAIR	20799	Services, Labor, Contracts	Y
	01-110-000-0000-6422		304.81	LIGHT BULBS	20800	Janitorial Supplies	Y
<b>12106</b>	<b>Antoine Electric</b>		<b>433.74</b>	<b>2</b> Transactions			
15240	<b>AT&amp;T Mobility</b>						
	01-110-000-0000-6220		49.59	JIM-MAY	2879298817699	Telephone	N
				04/26/2022 05/25/2022			
<b>15240</b>	<b>AT&amp;T Mobility</b>		<b>49.59</b>	<b>1</b> Transactions			
88628	<b>Dalco Enterprises, Inc.</b>						
	01-110-000-0000-6422		364.32	PAPER PRODUCTS, DISPENSERS	3953161	Janitorial Supplies	N
<b>88628</b>	<b>Dalco Enterprises, Inc.</b>		<b>364.32</b>	<b>1</b> Transactions			
14359	<b>DeFoe/Crystal</b>						
	01-110-000-0000-6415		24.00	BLADE SHARPENING	0036101	Operational Supplies	N
<b>14359</b>	<b>DeFoe/Crystal</b>		<b>24.00</b>	<b>1</b> Transactions			
89765	<b>Minnesota Elevator, Inc</b>						
	01-110-000-0000-6360		344.61	JULY MONTHLY SERVICE	971644	Services, Labor, Contracts	N
				07/01/2022 07/31/2022			
<b>89765</b>	<b>Minnesota Elevator, Inc</b>		<b>344.61</b>	<b>1</b> Transactions			
3950	<b>Public Utilities</b>						
	01-110-000-0000-6254		4,156.55	UTILITIES-GOV'T CTR	1430-00	Utilities-Gas and Electric	N
	01-110-000-0000-6254		152.46	UTILITIES-GLARCO	50186-00	Utilities-Gas and Electric	N
	01-110-000-0000-6254		288.90	UTILITIES-LA TOOL	50188-00	Utilities-Gas and Electric	N
	01-110-000-0000-6254		40.26	UTILITIES-OLD CO GARAGE	50202-00	Utilities-Gas and Electric	N
	01-110-000-0000-6254		46.35	UTILITIES-JUDICIAL CTR	509-00	Utilities-Gas and Electric	N
<b>3950</b>	<b>Public Utilities</b>		<b>4,684.52</b>	<b>5</b> Transactions			

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# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
110	<b>DEPT Total:</b>		<b>6,348.18</b>	<b>Courthouse Maintenance</b>	<b>7 Vendors</b>	<b>14 Transactions</b>



# Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
120	DEPT			Veterans Service			
2448	Janzen/Carroll Mark 01-120-000-0000-6278		50.00	CARROLL JUNE 06/01/2022	060122	Per Diem	Y
			<b>50.00</b>	1 Transactions			
14508	Janzen/Hugh 01-120-000-0000-6278		50.00	HUGH JUNE 06/27/2022	062722	Per Diem	Y
			<b>50.00</b>	1 Transactions			
10234	Miller/Conrad 01-120-000-0000-6278		50.00	CONRAD JUNE 06/17/2022	061722	Per Diem	Y
			<b>50.00</b>	1 Transactions			
10677	Olsen/Gerald D 01-120-000-0000-6278		50.00	GERRY JUNE 06/13/2022	061322	Per Diem	Y
			<b>50.00</b>	1 Transactions			
15126	Timinski/Matt 01-120-000-0000-6278		50.00	MATT JUNE 06/07/2022	060722	Per Diem	Y
			<b>50.00</b>	1 Transactions			
6097	Verizon Wireless 01-120-000-0000-6220		13.70	VERIZON JUNE 05/21/2022	9909314295	Telephone	N
			<b>13.70</b>	1 Transactions			
3518	Voyageur Press Of Mcgregor, Inc 01-120-000-0000-6230		300.00	VOYAGEUR PRESS JUNE 06/29/2022	45281	Printing, Publishing & Adv	N
			<b>300.00</b>	1 Transactions			
9255	Witt/Warren 01-120-000-0000-6278		50.00	WARREN JUNE 06/15/2022	06152022	Per Diem	Y

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	01-120-000-0000-6335		65.02	WARREN GAS REIMB 06/15/2022 06/15/2022	06152022	Gas/Vehicle Fuel Charges	Y
<b>9255</b>	<b>Witt/Warren</b>		<b>115.02</b>	<b>2 Transactions</b>			
9063	Workman/Jeff 01-120-000-0000-6278		100.00	JEFF JUNE 06/14/2022 06/29/2022	061422	Per Diem	Y
<b>9063</b>	<b>Workman/Jeff</b>		<b>100.00</b>	<b>1 Transactions</b>			
<b>120</b>	<b>DEPT Total:</b>		<b>778.72</b>	<b>Veterans Service</b>	<b>9 Vendors</b>	<b>10 Transactions</b>	

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
122	DEPT 86222			Planning & Zoning			
	<b>Aitkin Independent Age</b> 01-122-000-0000-6230		97.50	JULY BOA	1237812	Printing, Publishing & Adv	Y
	<b>86222 Aitkin Independent Age</b>		<b>97.50</b>	1 Transactions			
	783 <b>Canon Financial Services, Inc</b> 01-122-000-0000-6342		166.12	MONTHLY COPIER CONTRACT 06/01/2022 06/30/2022	28690029	Office Equipment Rental/Contracts	N
	<b>783 Canon Financial Services, Inc</b>		<b>166.12</b>	1 Transactions			
	15142 <b>Christensen/Charles</b> 01-122-000-0000-6278 01-122-038-0000-6330		110.00 76.64	JUNE PC JUNE PC MILEAGE	62022 62022	Advisory Board/Committee Per Diem BOA/PC Mileage	Y Y
	<b>15142 Christensen/Charles</b>		<b>186.64</b>	2 Transactions			
	999999000 <b>Darlow/Ernie</b> 01-122-000-0000-6820		50.00	Partial Refund / wrong septic	2022-008905	Refunds & Reimbursements	N
	<b>999999000 Darlow/Ernie</b>		<b>50.00</b>	1 Transactions			
	999999000 <b>Killmer/Cynthia</b> 01-122-000-0000-6820		100.00	Partial Refund / app denied	2002-008864	Refunds & Reimbursements	N
	<b>999999000 Killmer/Cynthia</b>		<b>100.00</b>	1 Transactions			
	999999000 <b>Knapp &amp; Sons Septic</b> 01-122-000-0000-6820		100.00	Full Refund / Soils Class	2022-008875	Refunds & Reimbursements	N
	<b>999999000 Knapp &amp; Sons Septic</b>		<b>100.00</b>	1 Transactions			
	14832 <b>Kulifaj / Stephen</b> 01-122-000-0000-6278 01-122-038-0000-6330		110.00 95.94	JUNE PC JUNE PC MILEAGE	62022 62022	Advisory Board/Committee Per Diem BOA/PC Mileage	Y Y
	<b>14832 Kulifaj / Stephen</b>		<b>205.94</b>	2 Transactions			
	11990 <b>Lange/David</b> 01-122-000-0000-6278 01-122-038-0000-6330		110.00 73.13	JUNE PC JUNE PC MILEAGE	62022 62022	Advisory Board/Committee Per Diem BOA/PC Mileage	Y Y
	<b>11990 Lange/David</b>		<b>183.13</b>	2 Transactions			
	9960 <b>Northland Portables</b> 01-122-000-0000-6360		132.00	PORTABLE FOR SOILS CLASS	4536	Services, Labor, Contracts	Y

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# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
9960	Northland Portables		132.00	1 Transactions		
9706	Oestreich/Molly					
	01-122-000-0000-6339		20.77	Meals / SSTS training		Meals (Overnight) N
9706	Oestreich/Molly		20.77	1 Transactions		
13424	Sonnee/Dennise J					
	01-122-000-0000-6278		90.00	JUNE PC	62022	Advisory Board/Committee Per Diem Y
	01-122-038-0000-6330		29.25	JUNE PC MILEAGE	62022	BOA/PC Mileage Y
13424	Sonnee/Dennise J		119.25	2 Transactions		
999999000	Webb/Chris					
	01-122-000-0000-6820		600.00	Refund/Permit not required	2022-009073	Refunds & Reimbursements N
999999000	Webb/Chris		600.00	1 Transactions		
122	<b>DEPT Total:</b>		<b>1,961.35</b>	<b>Planning &amp; Zoning</b>	<b>12 Vendors</b>	<b>16 Transactions</b>

# Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
123	DEPT			Coroner			
3987	<b>Ramsey County Medical Examiner</b>						
	01-123-000-0000-6262		1,690.00	ME 22-1482 MEDEX 032174	22-1482	Coroner Fees	N
	01-123-000-0000-6262		1,635.00	ME 22-1509 MEDEX 032175	22-1509	Coroner Fees	N
	01-123-000-0000-6262		1,632.31	ME 22-1608 MEDEX 032176	22-1608	Coroner Fees	N
	01-123-000-0000-6262		1,435.00	ME 22-1609 MEDEX 032177	22-1609	Coroner Fees	N
<b>3987</b>	<b>Ramsey County Medical Examiner</b>		<b>6,392.31</b>	<b>4 Transactions</b>			
9151	<b>River Valley Forensic Services PA</b>						
	01-123-000-0000-6262		500.00	ME 22-1482	1814	Coroner Fees	6
	01-123-000-0000-6262		250.00	MAY MONTHLY CONTRACT SERVICE	1814	Coroner Fees	6
	01-123-000-0000-6262		500.00	ME 22-1609	1814	Coroner Fees	6
	01-123-000-0000-6262		500.00	ME 22-1509	1814	Coroner Fees	6
	01-123-000-0000-6262		500.00	ME 1608	1814	Coroner Fees	6
	01-123-000-0000-6262		500.00	ME 2-1500	1814	Coroner Fees	6
	01-123-000-0000-6262		500.00	ME 22-1299	1814	Coroner Fees	6
<b>9151</b>	<b>River Valley Forensic Services PA</b>		<b>3,250.00</b>	<b>7 Transactions</b>			
123	<b>DEPT Total:</b>		<b>9,642.31</b>	<b>Coroner</b>	<b>2 Vendors</b>	<b>11 Transactions</b>	

# Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
200	DEPT			Enforcement			
9955	<b>LENS Equipment</b> 01-200-200-0000-6265		1,217.00	SOROKA VOICE RECORDER	6251	Programs	Y
	<b>9955 LENS Equipment</b>		<b>1,217.00</b>	1 Transactions			
89856	<b>Aitkin Co Agricultural Society</b> 01-200-000-0000-6360		125.00	2022 BOOTH RENTAL	2022 FAIR	Services, Labor, Contracts	N
	<b>89856 Aitkin Co Agricultural Society</b>		<b>125.00</b>	1 Transactions			
9561	<b>Amazon Business</b> 01-200-000-0000-6405		49.49	PC CAR CHARGER #208	1WPX-F1DJ-MF7C	Office Supplies	N
	<b>9561 Amazon Business</b>		<b>49.49</b>	1 Transactions			
14578	<b>AutoSmith Auto Group</b> 01-200-000-0000-6359		260.63	22001350 FORFEITURE	22-26123	Wrecker Service	N
	01-200-000-0000-6302		43.15	OIL CHANGE #220	7552	Vehicle Maintenance	N
	<b>14578 AutoSmith Auto Group</b>		<b>303.78</b>	2 Transactions			
12445	<b>Brandl Chevrolet, Buick GMC</b> 01-200-000-0000-6302		58.59	OIL CHANGE #224	109942	Vehicle Maintenance	N
	<b>12445 Brandl Chevrolet, Buick GMC</b>		<b>58.59</b>	1 Transactions			
783	<b>Canon Financial Services, Inc</b> 01-200-000-0000-6342		170.74	ADMIN COPIER LEASE 06/01/2022	28690038 06/30/2022	Office Equipment Rental/Contracts	N
	<b>783 Canon Financial Services, Inc</b>		<b>170.74</b>	1 Transactions			
1333	<b>Dell Marketing L.P.</b> 01-200-000-0000-6625		2,174.05	#226 SQUAD PC	10592103427	Capital - Office & Other Equipment	N
	<b>1333 Dell Marketing L.P.</b>		<b>2,174.05</b>	1 Transactions			
1775	<b>Galls LLC</b> 01-200-000-0000-6180		27.87	NYLON BELT #204	021317777	Clothing Allowance	N
	<b>1775 Galls LLC</b>		<b>27.87</b>	1 Transactions			
2340	<b>Hyytinen Hardware Hank</b> 01-200-019-0000-6460		18.98	SHRF - DUCT TAPE	1696659	Deputy Supplies	N
	<b>2340 Hyytinen Hardware Hank</b>		<b>18.98</b>	1 Transactions			

# Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
4812	<b>JC32 Teamsters H&amp;W Fund</b> 01-200-000-0000-6101		5,440.00	EE HEALTH INS 06/01/2022 06/30/2022	202206	Salaries-Full Time	N
	01-200-000-0000-6150		20,825.00	ER HEALTH INS 06/01/2022 06/30/2022	202206	Health Insurance-Employer	N
<b>4812</b>	<b>JC32 Teamsters H&amp;W Fund</b>		<b>26,265.00</b>	<b>2 Transactions</b>			
9322	<b>LeadsOnline LLC</b> 01-200-000-0000-6360		2,441.00	POWERPLUS INVESTIGATION SYSTEM	327818	Services, Labor, Contracts	Y
<b>9322</b>	<b>LeadsOnline LLC</b>		<b>2,441.00</b>	<b>1 Transactions</b>			
11538	<b>RCB Collections Range Credit Bureau Inc</b> 01-200-000-0000-6360		15.00	BACKGROUND CREDIT CHECK	33700	Services, Labor, Contracts	N
<b>11538</b>	<b>RCB Collections Range Credit Bureau Inc</b>		<b>15.00</b>	<b>1 Transactions</b>			
4681	<b>Streichers</b> 01-200-000-0000-6180		69.97	CUFF CASE #202	11573310	Clothing Allowance	N
<b>4681</b>	<b>Streichers</b>		<b>69.97</b>	<b>1 Transactions</b>			
86235	<b>The Office Shop Inc</b> 01-200-200-0000-6405		44.99	PRINTER CARTRIDGE	1113159-0	VCET - AIM Office Supplies	N
<b>86235</b>	<b>The Office Shop Inc</b>		<b>44.99</b>	<b>1 Transactions</b>			
13934	<b>The Tire Barn</b> 01-200-000-0000-6302		49.68	OIL CHANGE #219	63081	Vehicle Maintenance	N
	01-200-000-0000-6302		755.48	4 TIRES, BALANCE #209	63152	Vehicle Maintenance	N
	01-200-000-0000-6302		766.48	4 TIRES, INSTALL #210	63192	Vehicle Maintenance	N
<b>13934</b>	<b>The Tire Barn</b>		<b>1,571.64</b>	<b>3 Transactions</b>			
9302	<b>WEX Bank</b> 01-200-000-0000-6335		11,946.79	DEPUTY GAS	81469943	Gas/Vehicle Fuel Charges	N
<b>9302</b>	<b>WEX Bank</b>		<b>11,946.79</b>	<b>1 Transactions</b>			
<b>200</b>	<b>DEPT Total:</b>		<b>46,499.89</b>	<b>Enforcement</b>	<b>16 Vendors</b>	<b>20 Transactions</b>	

# Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
202	DEPT			Boat & Water			
2340	<b>Hyytinen Hardware Hank</b> 01-202-000-0000-6462		66.30	SHRF -B&W NUTS, BOLTS	A02249 303/1	Sheriff Field Supplies	N
<b>2340</b>	<b>Hyytinen Hardware Hank</b>		<b>66.30</b>	1 Transactions			
4812	<b>JC32 Teamsters H&amp;W Fund</b> 01-202-000-0000-6101		320.00	EE HEALTH INS 06/01/2022	202206	Salaries-Full Time	N
	01-202-000-0000-6150		1,225.00	ER HEALTIN INS 06/01/2022	202206	Health Insurance-Employer	N
<b>4812</b>	<b>JC32 Teamsters H&amp;W Fund</b>		<b>1,545.00</b>	2 Transactions			
3950	<b>Public Utilities</b> 01-202-000-0000-6254		35.41	UTILITIES-B&W	1345-00	Utilities-Gas and Electric	N
<b>3950</b>	<b>Public Utilities</b>		<b>35.41</b>	1 Transactions			
9302	<b>WEX Bank</b> 01-202-000-0000-6335		1,802.92	B&W GAS	81469943	Gas/Vehicle Fuel Charges	N
<b>9302</b>	<b>WEX Bank</b>		<b>1,802.92</b>	1 Transactions			
202	<b>DEPT Total:</b>		<b>3,449.63</b>	<b>Boat &amp; Water</b>	<b>4 Vendors</b>	<b>5 Transactions</b>	



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# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
203	DEPT		Snowmobile			
13403	<b>Siggy's Small Engine Repair LLC</b>					
	01-203-000-0000-6302		511.94	STORM DAMAGE REPAIR '12 ARC CA	461475	Vehicle Maintenance Y
	01-203-000-0000-6302		280.95	STORM DAMAGE REPAIR '02 ARC CA	461476	Vehicle Maintenance Y
13403	<b>Siggy's Small Engine Repair LLC</b>		<b>792.89</b>	2 Transactions		
203	<b>DEPT Total:</b>		<b>792.89</b>	<b>Snowmobile</b>	<b>1 Vendors</b>	<b>2 Transactions</b>

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
252	DEPT			Corrections			
9561	<b>Amazon Business</b> 01-252-000-0000-6405		259.99	PRINTER FOR LANA	1LHW-FYGV-YDPX	Office Supplies	N
	<b>9561 Amazon Business</b>		<b>259.99</b>	1 Transactions			
14005	<b>American Tower Corporation</b> 01-252-000-0000-6342		378.14	JACOBSON TOWER LEASE	409578343	Tower Lease and Rental/Contracts	N
	<b>14005 American Tower Corporation</b>		<b>378.14</b>	1 Transactions			
783	<b>Canon Financial Services, Inc</b> 01-252-000-0000-6342		101.52	DISPATCH COPIER LEASE 06/20/2022 07/19/2022	28690041	Tower Lease and Rental/Contracts	N
	<b>783 Canon Financial Services, Inc</b>		<b>101.52</b>	1 Transactions			
88628	<b>Dalco Enterprises, Inc.</b> 01-252-000-0000-6422		24.99	ALLERGEN BAGS	3947759	Janitorial Supplies	N
	<b>88628 Dalco Enterprises, Inc.</b>		<b>24.99</b>	1 Transactions			
2340	<b>Hyytinen Hardware Hank</b> 01-252-000-0000-6405		3.49	SHRF - COAX CABLE	1696902	Office Supplies	N
	<b>2340 Hyytinen Hardware Hank</b>		<b>3.49</b>	1 Transactions			
4812	<b>JC32 Teamsters H&amp;W Fund</b> 01-252-000-0000-6101		6,365.00	EE HEALTH INS 06/01/2022 06/30/2022	202206	Salaries-Full Time	N
	01-252-000-0000-6150		22,990.00	ER HEALTH INS 06/01/2022 06/30/2022	202206	Health Insurance-Employer	N
	<b>4812 JC32 Teamsters H&amp;W Fund</b>		<b>29,355.00</b>	2 Transactions			
9692	<b>Minnesota Energy Resources Corporation</b> 01-252-000-0000-6254		2,548.89	UTILITIES-JAIL 05/19/2022 06/20/2022	0505221458	Utilities-Gas and Electric	N
	01-252-000-0000-6254		634.96	UTILITIES-JAIL 05/20/2022 06/21/2022	0505399584	Utilities-Gas and Electric	N
	01-252-000-0000-6254		47.91	UTILITIES-STS 05/19/2022 06/20/2022	0506726121	Utilities-Gas and Electric	N
	<b>9692 Minnesota Energy Resources Corporation</b>		<b>3,231.76</b>	3 Transactions			
3789	<b>Pan-O-Gold Baking Company</b>						

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	01-252-000-0000-6418		70.47	GROCERIES	10002422167008	Groceries	N
	01-252-000-0000-6418		68.82	GROCERIES	10002422174008	Groceries	N
<b>3789</b>	<b>Pan-O-Gold Baking Company</b>		<b>139.29</b>				
				2 Transactions			
9808	<b>Performance Foodservice</b>						
	01-252-000-0000-6418		14.58	MUSTARD PACKETS	189642	Groceries	N
	01-252-000-0000-6420		42.17	PLASTIC LIDS	189642	Food Service Supplies	N
	01-252-000-0000-6418		3,166.33	GROCERIES	197691	Groceries	N
	01-252-000-0000-6418		95.77	CHICKEN WINGS	197694	Groceries	N
	01-252-000-0000-6418		42.39	REFRIED BEANS	197696	Groceries	N
	01-252-000-0000-6418		458.96	GROCERIES	197730	Groceries	N
	01-252-000-0000-6418		2,907.89	GROCERIES	206786	Groceries	N
	01-252-000-0000-6418		76.73	RETURN TURKEY BREAST	207843	Groceries	N
<b>9808</b>	<b>Performance Foodservice</b>		<b>6,651.36</b>				
				8 Transactions			
3950	<b>Public Utilities</b>						
	01-252-000-0000-6254		8,211.66	UTILITIES-NEW JAIL 2	1431-00	Utilities-Gas and Electric	N
	01-252-000-0000-6254		111.49	UTILITIES-STG	50109-00	Utilities-Gas and Electric	N
	01-252-000-0000-6254		64.42	UTILITIES-EMERG STORAGE	507-00	Utilities-Gas and Electric	N
	01-252-000-0000-6254		1,215.20	UTILITIES-NEW JAIL	512-00	Utilities-Gas and Electric	N
<b>3950</b>	<b>Public Utilities</b>		<b>9,602.77</b>				
				4 Transactions			
11538	<b>RCB Collections Range Credit Bureau Inc</b>						
	01-252-000-0000-6360		45.00	BACKGROUND CREDIT CHECKS	33700	Services, Labor, Contracts	N
<b>11538</b>	<b>RCB Collections Range Credit Bureau Inc</b>		<b>45.00</b>				
				1 Transactions			
15373	<b>State of MN-Data Practices Office</b>						
	01-252-003-0000-6241		250.00	WORKSHOP P. KRAMER	702932RB	School Registration Fee	N
<b>15373</b>	<b>State of MN-Data Practices Office</b>		<b>250.00</b>				
				1 Transactions			
86235	<b>The Office Shop Inc</b>						
	01-252-000-0000-6625		1,175.60	JAIL DESK CHAIRS	1112822-0	Capital - Office & Other Equipment	N
	01-252-000-0000-6405		70.73	TONER POST 2	1113492-1	Office Supplies	N
<b>86235</b>	<b>The Office Shop Inc</b>		<b>1,246.33</b>				
				2 Transactions			
5072	<b>Ukuras Big Dollar</b>						
	01-252-000-0000-6418		174.37	GROCERIES	189026	Groceries	N
<b>5072</b>	<b>Ukuras Big Dollar</b>		<b>174.37</b>				
				1 Transactions			

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# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
9302	WEX Bank					
	01-252-000-0000-6330		315.21	TRANSPORT GAS	81469943	Prisoner Transportation & Travel N
9302	WEX Bank		315.21		1 Transactions	
252	<b>DEPT Total:</b>		<b>51,779.22</b>	<b>Corrections</b>	<b>15 Vendors</b>	<b>30 Transactions</b>

# Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
253	DEPT			Sentence to Serve			
1430	<b>Dotzler Power Equipment</b> 01-253-000-0000-6464		123.57	BAR OIL	27091	STS Supplies	N
1430	<b>Dotzler Power Equipment</b>		<b>123.57</b>	1 Transactions			
4812	<b>JC32 Teamsters H&amp;W Fund</b> 01-253-000-0000-6101		335.00	EE HEALTH INS 06/01/2022	202206	Salaries-Full Time	N
	01-253-000-0000-6150		1,210.00	ER HEALTH INS 06/01/2022	202206	Health Insurance-Employer	N
4812	<b>JC32 Teamsters H&amp;W Fund</b>		<b>1,545.00</b>	2 Transactions			
253	<b>DEPT Total:</b>		<b>1,668.57</b>	<b>Sentence to Serve</b>	<b>2 Vendors</b>	<b>3 Transactions</b>	

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# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
255	DEPT 86235 <b>The Office Shop Inc</b> 01-255-000-0000-6405			Crime Victims			
	<b>86235 The Office Shop Inc</b>		111.96	INK CARTRIDGES	1113188-0	Office Supplies	N
			<b>111.96</b>	1 Transactions			
255	<b>DEPT Total:</b>		<b>111.96</b>	<b>Crime Victims</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	

# Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
257	DEPT			Community Corrections			
783	<b>Canon Financial Services, Inc</b> 01-257-000-0000-6342		104.86	CANON COPIER CONTRACT 05/20/2022 06/19/2022	28543247	Office Equipment Rental/Contracts	N
	01-257-000-0000-6342		104.86	CANON COPIER CONTRACT 06/20/2022 07/19/2022	28690042	Office Equipment Rental/Contracts	N
<b>783</b>	<b>Canon Financial Services, Inc</b>		<b>209.72</b>	<b>2</b> Transactions			
3195	<b>MCCC LOCKBOX</b> 01-257-251-0000-6241		70.00	TRAINING REGISTRATION (CSTSX2) 06/15/2022 06/15/2022	2206081	Registration Fee	N
<b>3195</b>	<b>MCCC LOCKBOX</b>		<b>70.00</b>	<b>1</b> Transactions			
6097	<b>Verizon Wireless</b> 01-257-257-0000-6215		163.75	AGENT WORK CELLPHONES 05/24/2022 06/23/2022	9909590069	Wireless Telephone Services	N
<b>6097</b>	<b>Verizon Wireless</b>		<b>163.75</b>	<b>1</b> Transactions			
257	<b>DEPT Total:</b>		<b>443.47</b>	<b>Community Corrections</b>	<b>3 Vendors</b>	<b>4 Transactions</b>	

# Aitkin County



1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
391	DEPT		Solid Waste			
13146	<b>The Retrofit Companies, Inc</b> 01-391-000-0000-6360		3,286.40	E-WASTE RECYCLING	0116491	Services, Labor, Contracts N
13146	<b>The Retrofit Companies, Inc</b>		<b>3,286.40</b>	1 Transactions		
10930	<b>Tidholm Productions</b> 01-391-000-0000-6405		154.00	COMPOST BANNER	25672695	Office, Film, & Field Supplies Y
10930	<b>Tidholm Productions</b>		<b>154.00</b>	1 Transactions		
391	<b>DEPT Total:</b>		<b>3,440.40</b>	<b>Solid Waste</b>	<b>2 Vendors</b>	<b>2 Transactions</b>





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# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
601	DEPT		Extension				
11187	Regents Of The University of Minnesota 01-601-000-0000-6262		19,237.25	APR-JUNE 2022 MOA BILLING 04/01/2022 06/30/2022	0300029593	Univ Of Minn Contracts	N
11187	Regents Of The University of Minnesota		19,237.25	1 Transactions			
601	<b>DEPT Total:</b>		<b>19,237.25</b>	<b>Extension</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	

# Aitkin County



1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
711	DEPT		Economic Development			
	15240 <b>AT&amp;T Mobility</b>					
	01-711-000-0000-6220		JEFFERS-MAY	2879298817699	Telephone	N
		44.55	04/26/2022 05/25/2022			
	<b>15240 AT&amp;T Mobility</b>	<b>44.55</b>	<b>1 Transactions</b>			
711	<b>DEPT Total:</b>	<b>44.55</b>	<b>Economic Development</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
1	<b>Fund Total:</b>	<b>288,944.14</b>	<b>General Fund</b>		<b>162 Transactions</b>	

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# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

2 Reserves Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
60	DEPT			Elections			
13129	SeaChange Printing & Marketing Serv LLC 02-060-000-0000-6800		3,258.48	PRIMARY ELECTION BALLOTS	41369-R	Election Reserve Expense	N
13129	SeaChange Printing & Marketing Serv LLC		<b>3,258.48</b>	1 Transactions			
60	<b>DEPT Total:</b>		<b>3,258.48</b>	<b>Elections</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
2	<b>Fund Total:</b>		<b>3,258.48</b>	<b>Reserves Fund</b>		<b>1 Transactions</b>	

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

**3** Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
301	DEPT			R&B Administration			
783	Canon Financial Services, Inc 03-301-000-0000-6342		192.60	CONTRACT CHARGE	28690039	Office Equipment Rental/Contracts	N
<b>783</b>	<b>Canon Financial Services, Inc</b>		<b>192.60</b>	<b>1</b> Transactions			
11406	Innovative Office Solutions, LLC 03-301-000-0000-6405		127.91	OFFICE SUPPLIES	IN3842710	Office Supplies	N
<b>11406</b>	<b>Innovative Office Solutions, LLC</b>		<b>127.91</b>	<b>1</b> Transactions			
11605	Shred Right 03-301-000-0000-6405		40.00	DOCUMENT DESTRUCTION	577282	Office Supplies	N
<b>11605</b>	<b>Shred Right</b>		<b>40.00</b>	<b>1</b> Transactions			
9956	TIANNA COUNTRY CLUB, INC 03-301-000-0000-6241		10.00	DIST 3 MEETING LUNCH - WALKER	M QUALE	Meeting/Conference Registration Fee	N
<b>9956</b>	<b>TIANNA COUNTRY CLUB, INC</b>		<b>10.00</b>	<b>1</b> Transactions			
301	<b>DEPT Total:</b>		<b>370.51</b>	<b>R&amp;B Administration</b>	<b>4 Vendors</b>	<b>4 Transactions</b>	

# Aitkin County



3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
303	DEPT			R&B Highway Maintenance			
195	<b>Aitkin Tire Shop</b>						
	03-303-000-0000-6590		30.00	REPAIR LABOR	0-061551	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590		200.00	REPAIR LABOR	0-061553	Repair & Maintenance Supplies	Y
<b>195</b>	<b>Aitkin Tire Shop</b>		<b>230.00</b>	<b>2 Transactions</b>			
10452	<b>AT&amp;T Mobility</b>						
	03-303-000-0000-6220		22.20	PAUL'S IPAD SVC	287266104878X0	Telephone	N
<b>10452</b>	<b>AT&amp;T Mobility</b>		<b>22.20</b>	<b>1 Transactions</b>			
86467	<b>Auto Value Aitkin</b>						
	03-303-000-0000-6590		26.99	REPAIR PARTS	40201050	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		254.75	REPAIR PARTS	40201366	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		27.99	REPAIR PARTS	40201393	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		143.77-	REPAIR PARTS	40201420	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		97.36	REPAIR PARTS	40201698	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		41.99	REPAIR PARTS	4020777	Repair & Maintenance Supplies	N
<b>86467</b>	<b>Auto Value Aitkin</b>		<b>305.31</b>	<b>6 Transactions</b>			
163	<b>Charter Communications Holdings LLC</b>						
	03-303-000-0000-6220		141.51	PHONE: HWY OFFICE	0-022823061922	Telephone	N
<b>163</b>	<b>Charter Communications Holdings LLC</b>		<b>141.51</b>	<b>1 Transactions</b>			
14887	<b>Cintas Corporation</b>						
	03-303-000-0000-6360		36.46	SHOP LAUNDRY	4122917195	Services, Labor, Contracts	N
	03-303-000-0000-6360		57.86	SHOP LAUNDRY	4123550218	Services, Labor, Contracts	N
<b>14887</b>	<b>Cintas Corporation</b>		<b>94.32</b>	<b>2 Transactions</b>			
8618	<b>Compass Minerals America</b>						
	03-303-000-0000-6518		3,664.87	DE-ICING SALT	1012388	De-Icing Salt	N
	03-303-000-0000-6518		1,845.22	DE-ICING SALT	1013533	De-Icing Salt	N
<b>8618</b>	<b>Compass Minerals America</b>		<b>5,510.09</b>	<b>2 Transactions</b>			
14592	<b>Dale Petroleum Company</b>						
	03-303-000-0000-6570		14,331.07	AITKIN DIESEL	IN-532697	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		21,030.67	PALISADE DIESEL	IN-532698	Motor Fuel & Lubricants	N
<b>14592</b>	<b>Dale Petroleum Company</b>		<b>35,361.74</b>	<b>2 Transactions</b>			
8500	<b>Diamond Mowers, Inc</b>						

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

**3 Road & Bridge**

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
8500	Diamond Mowers, Inc		416.28	REPAIR PARTS	0221535-IN	Repair & Maintenance Supplies	N
			<b>416.28</b>	1 Transactions			
7935	East Central Energy		97.89	MAY/JUN POWER-MCGRATH	35018290	Utilities-Gas and Electric	N
			42.04	MAY/JUN POWER-STREET LIGHT	35018408	Utilities-Gas and Electric	N
7935	East Central Energy		<b>139.93</b>	2 Transactions			
11180	Fastenal Company		32.65	AITKIN SHOP SUPPLIES	MNBAX254877	Shop/Building Maintenance	N
11180	Fastenal Company		<b>32.65</b>	1 Transactions			
8622	Frontier Communications Holdings LLC		72.37	JACOBSON	218-752-6591	Utilities-Gas and Electric	N
			72.37	MCGREGOR	218-768-4481	Utilities-Gas and Electric	N
			72.37	PALISADE	218-845-2607	Utilities-Gas and Electric	N
			172.46	MCGRATH	320-592-3580	Utilities-Gas and Electric	N
8622	Frontier Communications Holdings LLC		<b>389.57</b>	4 Transactions			
10295	Knife River Corporation		236,574.98	CALCIUM CHLORIDE	936802-942968	Maintenance Supplies	N
10295	Knife River Corporation		<b>236,574.98</b>	1 Transactions			
8101	Kris Engineering Inc		4,645.36	REPAIR PARTS	36798	Repair & Maintenance Supplies	N
8101	Kris Engineering Inc		<b>4,645.36</b>	1 Transactions			
91187	Lake Country Power		57.20	DEC/JAN CSAH 14	141979801	Utilities-Gas and Electric	N
			51.38	MAY/JUN CSAH 14	141979801	Utilities-Gas and Electric	N
			50.47	MAY/JUN CSAH 6	141979901	Utilities-Gas and Electric	N
			56.46	DEC/JAN CSAH 6	141979901	Utilities-Gas and Electric	N
91187	Lake Country Power		<b>215.51</b>	4 Transactions			
2941	M R Sign Co Inc		446.65	REUSABLE SAFETY SIGNS	216329	Shop/Building Maintenance	N
2941	M R Sign Co Inc		<b>446.65</b>	1 Transactions			
15300	MCGREGOR ACE HARDWARE						

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

**3** Road & Bridge

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
		03-303-000-0000-6417			108.44	MCGREGOR SHOP		B13181		Shop/Building Maintenance		N
<b>15300</b>	<b>MCGREGOR ACE HARDWARE</b>				<b>108.44</b>		1 Transactions					
5917	Mike's Bobcat Service, Inc.	03-303-000-0000-6360			240.00	GRADING		JUNE 22		Services, Labor, Contracts		N
<b>5917</b>	<b>Mike's Bobcat Service, Inc.</b>				<b>240.00</b>		1 Transactions					
9179	NORTH CENTRAL INTERNATIONAL, LLC	03-303-000-0000-6590			429.99	ANTIFREEZE		X220043522:01		Repair & Maintenance Supplies		N
		03-303-000-0000-6590			453.15	REPAIR PARTS		X220043894:01		Repair & Maintenance Supplies		N
		03-303-000-0000-6590			690.60	REPAIR PARTS		X220044172:01		Repair & Maintenance Supplies		N
<b>9179</b>	<b>NORTH CENTRAL INTERNATIONAL, LLC</b>				<b>1,573.74</b>		3 Transactions					
8691	Northland Hydraulic Service	03-303-000-0000-6590			49.11	REPAIR PARTS		0-04754		Repair & Maintenance Supplies		N
<b>8691</b>	<b>Northland Hydraulic Service</b>				<b>49.11</b>		1 Transactions					
3950	Public Utilities	03-303-000-0000-6254			45.87	HWY 47 & CR 12		1686-00		Utilities-Gas and Electric		N
		03-303-000-0000-6254			42.98	HWY 210 W & CR 28		59455-00		Utilities-Gas and Electric		N
		03-303-000-0000-6254			76.96	AITKIN SHOP WATER		63335-00		Utilities-Gas and Electric		N
		03-303-000-0000-6254			48.79	HWY 210/169 E & CR 12		63388-00		Utilities-Gas and Electric		N
<b>3950</b>	<b>Public Utilities</b>				<b>214.60</b>		4 Transactions					
4711	Sunny's	03-303-000-0000-6570			228.53	DIESEL		1019300		Motor Fuel & Lubricants		N
<b>4711</b>	<b>Sunny's</b>				<b>228.53</b>		1 Transactions					
12125	Titan Machinery	03-303-000-0000-6590			558.38	REPAIR PARTS		17122228GP		Repair & Maintenance Supplies		N
<b>12125</b>	<b>Titan Machinery</b>				<b>558.38</b>		1 Transactions					
15340	VANDERMEY/KYLE LEROY	03-303-000-0000-6181			145.00	WORK BOOTS REIMBURSEMENT		RED WING		Safety Footwear Allowance		N
<b>15340</b>	<b>VANDERMEY/KYLE LEROY</b>				<b>145.00</b>		1 Transactions					
8605	Wayne's Sanitation LLC	03-303-000-0000-6254			52.73	GARBAGE: MCGRATH		333101		Utilities-Gas and Electric		N



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3 Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
8605	Wayne's Sanitation LLC		52.73	1 Transactions		
9642	<b>WEX BANK</b>					
	03-303-000-0000-6570		8,126.79	GASOLINE	81400038	Motor Fuel & Lubricants N
	03-303-000-0000-6570		79.28	AITKIN SHOP SUPPLIES	81400038	Motor Fuel & Lubricants N
	03-303-000-0000-6570		74.22-	REBATE	81400038	Motor Fuel & Lubricants N
9642	<b>WEX BANK</b>		<b>8,131.85</b>	<b>3 Transactions</b>		
5128	<b>Widseth Smith &amp; Nolting Inc</b>					
	03-303-000-0000-6360		1,112.50	PROFESSIONAL SERVICES	217557	Services, Labor, Contracts N
5128	<b>Widseth Smith &amp; Nolting Inc</b>		<b>1,112.50</b>	<b>1 Transactions</b>		
5295	<b>Ziegler Inc</b>					
	03-303-000-0000-6590		874.32	REPAIR PARTS	IN000582352	Repair & Maintenance Supplies N
5295	<b>Ziegler Inc</b>		<b>874.32</b>	<b>1 Transactions</b>		
303	<b>DEPT Total:</b>		<b>297,815.30</b>	<b>R&amp;B Highway Maintenance</b>	<b>27 Vendors</b>	<b>50 Transactions</b>

# Aitkin County



**3** Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
<b>307</b>	DEPT		R&B Capital Infrastructure				
9953	<b>BITKER/TAYLOR-THOMAS</b>						
	03-307-000-0000-6362		2,630.00	ROW PART OF NE 1/4 OF NE 1/4 S	PARCEL NO 12	Right Of Way	Y
9953	<b>BITKER/TAYLOR-THOMAS</b>		<b>2,630.00</b>	1 Transactions			
9707	<b>Night Train Trucking, Inc.</b>						
	03-307-000-0000-6262		929.99	Final Pay #3	20218	Contract Payments	N
9707	<b>Night Train Trucking, Inc.</b>		<b>929.99</b>	1 Transactions			
5128	<b>Widseth Smith &amp; Nolting Inc</b>						
	03-307-000-0000-6269		2,089.00	PROFESSIONAL SERVICES	217583	Professional Services	N
5128	<b>Widseth Smith &amp; Nolting Inc</b>		<b>2,089.00</b>	1 Transactions			
<b>307</b>	<b>DEPT Total:</b>		<b>5,648.99</b>	<b>R&amp;B Capital Infrastructure</b>	<b>3 Vendors</b>	<b>3 Transactions</b>	

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# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

**3** Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
<b>308</b>	DEPT		R&B Equipment & Facilities			
	12106 <b>Antoine Electric</b>					
	03-308-000-0000-6605		NEW FUEL TANK-PALISADE	20780	Building & Structure Related Expenditure Y	
	<b>12106 Antoine Electric</b>					
		4,309.80				
		<b>4,309.80</b>		1 Transactions		
<b>308</b>	<b>DEPT Total:</b>		<b>R&amp;B Equipment &amp; Facilities</b>	<b>1 Vendors</b>		<b>1 Transactions</b>
		4,309.80				
<b>3</b>	<b>Fund Total:</b>		<b>Road &amp; Bridge</b>			<b>58 Transactions</b>
		308,144.60				

# Aitkin County

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
400	DEPT			Public Health Department			
9608	<b>AMAZON CAPITAL SERVICES</b>						
	05-400-440-0410-6405		18.47	AGENCY-CATALOG ENV. 10X13&9X12 06/14/2022 06/14/2022	17CC-MDQV-74JY	Office Supplies	N
	05-400-440-0410-6405		1.26	AGENCY-DESK CALENDAR 06/26/2022 06/26/2022	1HJD-CTFW-MKCF	Office Supplies	N
	05-400-440-0410-6405		2.70	AGENCY-BATTERIES 06/26/2022 06/26/2022	1JKM-YKLV-LQ6H	Office Supplies	N
	05-400-450-0451-6435	M	470.10	SHIP-HC JUMP ROPE/CHALK/LIGHTS 06/26/2022 06/26/2022	1LDJ-GT9P-QJMP	Public Health Program Related Supplies	N
	05-400-450-0451-6435	M	213.43	SHIP-HC PLINKO/PHOTO STAND 06/26/2022 06/26/2022	1N1W-RKJ6-KWXN	Public Health Program Related Supplies	N
	05-400-450-0451-6435	M	100.66	FAIR BOOTH-PRIZES 06/12/2022 06/12/2022	1RKX-QH6Q-3GRJ	Public Health Program Related Supplies	N
	05-400-440-0410-6405		2.80	ADMIN-FLASH DRIVE (CB) 06/29/2022 06/29/2022	1WTK-FDK4-PRHY	Office Supplies	N
	05-400-440-0410-6405		6.02	AGENCY-WEATHER RADIO/PENS 06/19/2022 06/19/2022	1YQ7-39M7-Q69R	Office Supplies	N
<b>9608</b>	<b>AMAZON CAPITAL SERVICES</b>		<b>815.44</b>	<b>8 Transactions</b>			
12106	<b>Antoine Electric</b>						
	05-400-440-0410-6360		34.19	REPAIR SUMP PUMP/EXT LIGHTS 06/25/2022 06/25/2022	20793	Services, Labor, Contracts	Y
<b>12106</b>	<b>Antoine Electric</b>		<b>34.19</b>	<b>1 Transactions</b>			
89765	<b>Minnesota Elevator, Inc</b>						
	05-400-440-0410-6300		28.21	ELEVATOR SERVICE-JULY '22 07/01/2022 07/31/2022	971643	Maintenance/Service Contracts	N
<b>89765</b>	<b>Minnesota Elevator, Inc</b>		<b>28.21</b>	<b>1 Transactions</b>			
9692	<b>Minnesota Energy Resources Corporation</b>						
	05-400-440-0410-6254		6.49	GAS BILL 05/19/2022 06/21/2022	0506533565-001	Utilities-Gas and Electric	N
<b>9692</b>	<b>Minnesota Energy Resources Corporation</b>		<b>6.49</b>	<b>1 Transactions</b>			
3950	<b>Public Utilities</b>						
	05-400-440-0410-6254		368.41	ELECTRIC BILL 05/16/2022 06/16/2022	1433-00 7/22	Utilities-Gas and Electric	N

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 5 Health & Human Services

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
3950	Public Utilities		368.41	1 Transactions		
400	<b>DEPT Total:</b>		1,252.74	Public Health Department	5 Vendors	12 Transactions

# Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
420	DEPT			Income Maintenance			
88284	<b>Aitkin Co Recorder</b> 05-420-650-4800-6800		13.00	MA ESTATE DEATH CERT 06/28/2022 06/28/2022	2022-3396954	Program Expenses Direct Charge Ffp	N
	05-420-650-4800-6800		65.00	MA ESTATE DEATH CERTIFICATES 06/21/2022 06/21/2022	91062	Program Expenses Direct Charge Ffp	N
<b>88284</b>	<b>Aitkin Co Recorder</b>		<b>78.00</b>	<b>2</b> Transactions			
9608	<b>AMAZON CAPITAL SERVICES</b>						
	05-420-600-4800-6405		41.95	IM-SHEET PROT/DIVIDERS (JT) 06/26/2022 06/26/2022	13R6-NW63-MQPL	Office Supplies	N
	05-420-600-4800-6405		43.55	AGENCY-CATALOG ENV. 10X13&9X12 06/14/2022 06/14/2022	17CC-MDQV-74JY	Office Supplies	N
	05-420-600-4800-6405		23.03	IM-3 RING BINDERS (JT) 06/26/2022 06/26/2022	1HJD-CTFW-MKCF	Office Supplies	N
	05-420-600-4800-6405		2.96	AGENCY-DESK CALENDAR 06/26/2022 06/26/2022	1HJD-CTFW-MKCF	Office Supplies	N
	05-420-600-4800-6405		6.37	AGENCY-BATTERIES 06/26/2022 06/26/2022	1JKM-YKLV-LQ6H	Office Supplies	N
	05-420-600-4800-6405		6.60	ADMIN-FLASH DRIVE (CB) 06/29/2022 06/29/2022	1WTK-FDK4-PRHY	Office Supplies	N
	05-420-600-4800-6405		14.18	AGENCY-WEATHER RADIO/PENS 06/19/2022 06/19/2022	1YQ7-39M7-Q69R	Office Supplies	N
<b>9608</b>	<b>AMAZON CAPITAL SERVICES</b>		<b>138.64</b>	<b>7</b> Transactions			
12106	<b>Antoine Electric</b>						
	05-420-600-4800-6360		80.60	REPAIR SUMP PUMP/EXT LIGHTS 06/25/2022 06/25/2022	20793	Services, Labor, Contracts	Y
<b>12106</b>	<b>Antoine Electric</b>		<b>80.60</b>	<b>1</b> Transactions			
89765	<b>Minnesota Elevator, Inc</b>						
	05-420-600-4800-6300		66.50	ELEVATOR SERVICE-JULY '22 07/01/2022 07/31/2022	971643	Maintenance/Service Contracts	N
<b>89765</b>	<b>Minnesota Elevator, Inc</b>		<b>66.50</b>	<b>1</b> Transactions			
9692	<b>Minnesota Energy Resources Corporation</b>						
	05-420-600-4800-6254		15.30	GAS BILL 05/19/2022 06/21/2022	0506533565-001	Utilities-Gas and Electric	N

# Aitkin County



5 Health & Human Services

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
9692	Minnesota Energy Resources Corporation		15.30		1 Transactions		
3950	Public Utilities						
	05-420-600-4800-6254		868.39	ELECTRIC BILL	1433-00 7/22	Utilities-Gas and Electric	N
				05/16/2022	06/16/2022		
3950	Public Utilities		868.39		1 Transactions		
87016	Sheriff Itasca County						
	05-420-640-4800-6379		75.00	IV-D SERVICE 001005469503	202201286	Other Iv-D Charges	N
				06/21/2022	06/21/2022		
87016	Sheriff Itasca County		75.00		1 Transactions		
420	DEPT Total:		1,322.43	Income Maintenance	7 Vendors	14 Transactions	

# Aitkin County

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
430	DEPT			Social Services			
9561	<b>Amazon Business</b>						
	05-430-700-4800-6405		27.99	SS-WIRELESS KEYBOARD/MOUSE(RI) 06/17/2022 06/17/2022	1116-6T4F-6C4P	Office Supplies	N
	05-430-700-4800-6485		236.99-	DUPLICATE PAYMENT	1GK4-J6L3-CXG6	Computer/Technology Supplies	N
<b>9561</b>	<b>Amazon Business</b>		<b>209.00-</b>	<b>2 Transactions</b>			
9608	<b>AMAZON CAPITAL SERVICES</b>						
	05-430-700-4800-6405		19.99	HCBS-RED 2 POCKET FOLDERS 06/14/2022 06/14/2022	17CC-MDQV-74JY	Office Supplies	N
	05-430-700-4800-6405		69.94	AGENCY-CATALOG ENV. 10X13&9X12 06/14/2022 06/14/2022	17CC-MDQV-74JY	Office Supplies	N
	05-430-700-4800-6405		4.76	AGENCY-DESK CALENDAR 06/26/2022 06/26/2022	1HJD-CTFW-MKCF	Office Supplies	N
	05-430-700-4800-6405		10.23	AGENCY-BATTERIES 06/26/2022 06/26/2022	1JKM-YKLV-LQ6H	Office Supplies	N
	05-430-700-4800-6405		18.49	SS-HD SHEET PROTECTORS (AB) 06/28/2022 06/28/2022	1WNK-RP1W-HHMT	Office Supplies	N
	05-430-700-4800-6405		10.61	ADMIN-FLASH DRIVE (CB) 06/29/2022 06/29/2022	1WTK-FDK4-PRHY	Office Supplies	N
	05-430-700-4800-6405		22.77	AGENCY-WEATHER RADIO/PENS 06/19/2022 06/19/2022	1YQ7-39M7-Q69R	Office Supplies	N
<b>9608</b>	<b>AMAZON CAPITAL SERVICES</b>		<b>156.79</b>	<b>7 Transactions</b>			
12106	<b>Antoine Electric</b>						
	05-430-700-4800-6360		129.45	REPAIR SUMP PUMP/EXT LIGHTS 06/25/2022 06/25/2022	20793	Services, Labor, Contracts	Y
<b>12106</b>	<b>Antoine Electric</b>		<b>129.45</b>	<b>1 Transactions</b>			
89765	<b>Minnesota Elevator, Inc</b>						
	05-430-700-4800-6300		106.82	ELEVATOR SERVICE-JULY '22 07/01/2022 07/31/2022	971643	Maintenance/Service Contracts	N
<b>89765</b>	<b>Minnesota Elevator, Inc</b>		<b>106.82</b>	<b>1 Transactions</b>			
9692	<b>Minnesota Energy Resources Corporation</b>						
	05-430-700-4800-6254		24.56	GAS BILL 05/19/2022 06/21/2022	0506533565-001	Utilities-Gas and Electric	N
<b>9692</b>	<b>Minnesota Energy Resources Corporation</b>		<b>24.56</b>	<b>1 Transactions</b>			



# Aitkin County



5 Health & Human Services

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
3950	<b>Public Utilities</b> 05-430-700-4800-6254			1,394.67	ELECTRIC BILL 05/16/2022 06/16/2022	1433-00 7/22	Utilities-Gas and Electric	N
<b>3950</b>	<b>Public Utilities</b>			<b>1,394.67</b>	<b>1</b> Transactions			
86235	<b>The Office Shop Inc</b> 05-430-700-4800-6480			249.00	SS-OFFICE CHAIR (JENM) 06/28/2022 06/28/2022	1113669-0	Small Furniture/Equipment	N
<b>86235</b>	<b>The Office Shop Inc</b>			<b>249.00</b>	<b>1</b> Transactions			
430	<b>DEPT Total:</b>			<b>1,852.29</b>	<b>Social Services</b>	<b>7 Vendors</b>	<b>14 Transactions</b>	
5	<b>Fund Total:</b>			<b>4,427.46</b>	<b>Health &amp; Human Services</b>		<b>40 Transactions</b>	

# Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
900	DEPT			Timber Permit Bonds			
9939	<b>Brekke/Dell</b> 10-900-000-0000-2300		1,001.80	REFUND BOND	14288	Timber Permit Bonds	N
<b>9939</b>	<b>Brekke/Dell</b>		<b>1,001.80</b>	1 Transactions			
12589	<b>Haapoja/George</b> 10-900-000-0000-2300		3,335.08	REFUND BOND	14300	Timber Permit Bonds	Y
<b>12589</b>	<b>Haapoja/George</b>		<b>3,335.08</b>	1 Transactions			
10764	<b>Pisarek/John</b> 10-900-000-0000-2300		304.39	REFUND BOND	14097	Timber Permit Bonds	N
<b>10764</b>	<b>Pisarek/John</b>		<b>304.39</b>	1 Transactions			
5791	<b>Sappi</b> 10-900-000-0000-2300		2,360.70	REFUND BOND	13989	Timber Permit Bonds	N
	10-900-000-0000-2300		1,741.32	REFUND BOND	13998	Timber Permit Bonds	N
<b>5791</b>	<b>Sappi</b>		<b>4,102.02</b>	2 Transactions			
900	<b>DEPT Total:</b>		<b>8,743.29</b>	<b>Timber Permit Bonds</b>	<b>4 Vendors</b>	<b>5 Transactions</b>	

# Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
923	DEPT			Forfeited Tax Sales			
10925	<b>Aitkin Co Assessor's Office</b> 10-923-000-0000-6360		50.00	ASSESS JENKINS LAKE PARCEL CTY	063022	Miscellaneous-Services	N
<b>10925</b>	<b>Aitkin Co Assessor's Office</b>		<b>50.00</b>	1 Transactions			
783	<b>Canon Financial Services, Inc</b> 10-923-000-0000-6342		158.21	CONTRACT CHARGE 06/01/2022 06/30/2022	28690033	Office/Equipment-Rental	N
<b>783</b>	<b>Canon Financial Services, Inc</b>		<b>158.21</b>	1 Transactions			
12927	<b>Midwest Machinery Co.</b> 10-923-000-0000-6590		2.30	M155197 RETAINER	9179335	Repair & Maintenance Supplies	N
<b>12927</b>	<b>Midwest Machinery Co.</b>		<b>2.30</b>	1 Transactions			
5791	<b>Sappi</b> 10-923-000-0000-6820		4,998.76	REFUND OVERAPPRAISED	13998	Refunds & Reimbursements	N
<b>5791</b>	<b>Sappi</b>		<b>4,998.76</b>	1 Transactions			
15229	<b>Thompson/Dennis J</b> 10-923-000-0000-6330		60.14	MILEAGE MFRP MTG	061622	Transportation/Travel/Parking	N
<b>15229</b>	<b>Thompson/Dennis J</b>		<b>60.14</b>	1 Transactions			
923	<b>DEPT Total:</b>		<b>5,269.41</b>	<b>Forfeited Tax Sales</b>	<b>5 Vendors</b>	<b>5 Transactions</b>	

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# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

10 Trust

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
926	DEPT		Law Library			
5173	<b>Thomson Reuters-West Publishing</b>					
	10-926-000-0000-6455		1,472.99	SOFTWARE SUBSCRIPTION CHARGES	846443260	Law Books N
				06/01/2022 06/30/2022		
	10-926-000-0000-6455		981.66	LIBRARY PLAN CHARGES	846530166	Law Books N
				06/01/2022 06/30/2022		
5173	<b>Thomson Reuters-West Publishing</b>		<b>2,454.65</b>	<b>2 Transactions</b>		
926	<b>DEPT Total:</b>		<b>2,454.65</b>	<b>Law Library</b>	<b>1 Vendors</b>	<b>2 Transactions</b>

# Aitkin County



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
929	DEPT		MN Trust Insurance Fund			
14328	<b>Matt Lueck Construction LLC</b>					
	10-929-550-0000-6360		10,438.00	LABOR / FG BUILDING REPAIRS	6.27.22	Fair Ground Clean Up Y
14328	<b>Matt Lueck Construction LLC</b>		<b>10,438.00</b>	1 Transactions		
11692	<b>Oberg Fence</b>					
	10-929-550-0000-6360		9,124.00	PERIMETER FENCE REPAIR/REPLACE	4593	Fair Ground Clean Up N
11692	<b>Oberg Fence</b>		<b>9,124.00</b>	1 Transactions		
929	<b>DEPT Total:</b>		<b>19,562.00</b>	<b>MN Trust Insurance Fund</b>	<b>2 Vendors</b>	<b>2 Transactions</b>
10	<b>Fund Total:</b>		<b>36,029.35</b>	<b>Trust</b>		<b>14 Transactions</b>

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# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

11 Forest Development

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
925	DEPT		Resource Management			
9946	<b>Brock White Company, LLC</b>					
	11-925-000-0000-6361		505.41	STRAW	15488732-00	Road Construction Service Y
9946	<b>Brock White Company, LLC</b>		<b>505.41</b>		1 Transactions	
10982	<b>PRT USA Inc.</b>					
	11-925-000-0000-6273		596.60	INFLATIONARY SURCHARGE OF 8.8%	ON-007551	Timber Improvement N
10982	<b>PRT USA Inc.</b>		<b>596.60</b>		1 Transactions	
925	<b>DEPT Total:</b>		<b>1,102.01</b>	<b>Resource Management</b>	<b>2 Vendors</b>	<b>2 Transactions</b>

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# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

11 Forest Development

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
939	DEPT		County Surveyor			
	3703 Frontier Precision, Inc					
	11-939-000-0000-6590		METAL CRADLE ASSY, TSC7	247574	Repair & Maintenance Supplies	N
	3703 Frontier Precision, Inc		1 Transactions			
939	<b>DEPT Total:</b>		<b>172.43</b>	<b>County Surveyor</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
11	<b>Fund Total:</b>		<b>1,274.44</b>	<b>Forest Development</b>		<b>3 Transactions</b>

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12 Townships/Cities/ARDC/Amt

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
930	DEPT		ARDC			
	90081 ARDC					
	12-930-000-0000-2045		1ST SETTLEMENT - 2022	1ST SETTLEMENT	In Lieu	N
	12-930-000-0000-6801		1ST SETTLEMENT - 2022	1ST SETTLEMENT	Appropriations	N
	<b>90081 ARDC</b>		<b>32,911.15</b>	<b>2 Transactions</b>		
930	<b>DEPT Total:</b>		<b>32,911.15</b>	<b>ARDC</b>	<b>1 Vendors</b>	<b>2 Transactions</b>



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2:43PM

# Aitkin County



Audit List for Board

**COMMISSIONER'S VOUCHERS ENTRIES**

Page 54

12 Townships/Cities/ARDC/Amt

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
931	DEPT		Towns			
5838	Nw Carlton Co Ambulance District					
	12-931-162-0000-2045		1,570.03	1ST SETTLEMENT - 2022	1ST SETTLEMENT	Nw Carlton Co Ambulance District N
5838	Nw Carlton Co Ambulance District		1,570.03	1 Transactions		
931	<b>DEPT Total:</b>		<b>1,570.03</b>	<b>Towns</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
12	<b>Fund Total:</b>		<b>34,481.18</b>	<b>Townships/Cities/ARDC/Ambulan</b>		<b>3 Transactions</b>

# Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
521	DEPT			LLCC Administration			
86336	<b>Arrowhead Transit-Virginia</b> 19-521-000-0000-6330		168.30	FHI SHUTTLE BUS	ARS251299	Transportation/Travel/Parking	N
<b>86336</b>	<b>Arrowhead Transit-Virginia</b>		<b>168.30</b>	1 Transactions			
14812	<b>SCI Broadband/Savage Communications</b> 19-521-000-0000-6220		780.77	PHONE AND INTERNET 07/01/2022 07/31/2022	024-033167	Telephone	N
<b>14812</b>	<b>SCI Broadband/Savage Communications</b>		<b>780.77</b>	1 Transactions			
521	<b>DEPT Total:</b>		<b>949.07</b>	<b>LLCC Administration</b>	<b>2 Vendors</b>	<b>2 Transactions</b>	

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 19 Long Lake Conservation Cen

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
522	DEPT			LLCC Education			
	999999000 <b>Bolter/Nicole</b>						
	19-522-000-0000-6820		100.00	FH Camp deposit refund		Refunds & Reimbursements	N
	999999000 <b>Bolter/Nicole</b>		100.00		1 Transactions		
522	<b>DEPT Total:</b>		100.00	<b>LLCC Education</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	

# Aitkin County



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
523	DEPT		LLCC Food			
3810	<b>Paulbeck's County Market</b>					
	19-523-000-0000-6418		24.61	6/23/22 (-1.14 SALES TAX)	6784653	Groceries-Students N
	19-523-000-0000-6418		94.21	6/24/22 GROCERIES	6784653	Groceries-Students N
	19-523-000-0000-6418		79.46	6/17/22 (-4.36 TAX)	6784653	Groceries-Students N
	19-523-000-0000-6418		4.17	PEPPERS FOR PIZZA 6.17.22	7684653	Groceries-Students N
<b>3810</b>	<b>Paulbeck's County Market</b>		<b>202.45</b>	<b>4 Transactions</b>		
4761	<b>Sysco Minnesota Inc</b>					
	19-523-000-0000-6418		1,053.08	GROCERIES FOR SUMMER CAMP	253177100	Groceries-Students N
	19-523-000-0000-6418		940.64	GROCERIES	253180805	Groceries-Students N
<b>4761</b>	<b>Sysco Minnesota Inc</b>		<b>1,993.72</b>	<b>2 Transactions</b>		
4968	<b>Upper Lakes Foods, Inc</b>					
	19-523-000-0000-6418		1,623.95	SUMMER CAMP FOOD	125224	Groceries-Students N
	19-523-000-0000-6418		837.42	GROCERIES	127372-00	Groceries-Students N
	19-523-000-0000-6418		567.78	GROCERIES	131379-00	Groceries-Students N
<b>4968</b>	<b>Upper Lakes Foods, Inc</b>		<b>3,029.15</b>	<b>3 Transactions</b>		
523	<b>DEPT Total:</b>		<b>5,225.32</b>	<b>LLCC Food</b>	<b>3 Vendors</b>	<b>9 Transactions</b>
19	<b>Fund Total:</b>		<b>6,274.39</b>	<b>Long Lake Conservation Center</b>		<b>12 Transactions</b>

# Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
520	DEPT			Parks			
999999000	<b>Brainerd/Dana</b> 21-520-000-0000-5510		15.00	Camping Refund (1 night)		Co. Parks Campground Fees	N
<b>999999000</b>	<b>Brainerd/Dana</b>		<b>15.00</b>	<b>1</b> Transactions			
9354	<b>Kangas Enterprise, Inc</b> 21-520-000-0000-6360		315.00	SNAKE RIVER CAMP	21408	Services, Labor, Contracts	N
<b>9354</b>	<b>Kangas Enterprise, Inc</b>		<b>315.00</b>	<b>1</b> Transactions			
3024	<b>Kingsley/Russell Lee</b> 21-520-000-0000-6802	Q	4,107.50	MOOSE RIVER CONNECTOR 06/20/2022 06/23/2022	062422	Trail Grants-State	Y
	21-520-000-0000-6802	Q	2,480.00	MOOSE RIVER CONNECT 06/27/2022 06/28/2022	062822	Trail Grants-State	Y
<b>3024</b>	<b>Kingsley/Russell Lee</b>		<b>6,587.50</b>	<b>2</b> Transactions			
12182	<b>Northwoods Quads</b> 21-520-000-0000-6802	Q	4,769.87	HILL CITY 6/7/21-8/20/21 06/07/2021 08/20/2021	062422	Trail Grants-State	N
<b>12182</b>	<b>Northwoods Quads</b>		<b>4,769.87</b>	<b>1</b> Transactions			
3950	<b>Public Utilities</b> 21-520-000-0000-6254		66.56	UTILITIES-MISS ACCESS	1670-00	Utilities-Gas and Electric	N
	21-520-000-0000-6254		205.41	UTILITIES-MISS SHOWER	1671-00	Utilities-Gas and Electric	N
	21-520-000-0000-6254		210.74	UTILITIES-ACLD	348-00	Utilities-Gas and Electric	N
<b>3950</b>	<b>Public Utilities</b>		<b>482.71</b>	<b>3</b> Transactions			
15211	<b>Quality Disposal Systems Inc</b> 21-520-000-0000-6360		203.20	SNAKE RIVER GARBAGE	1187622	Services, Labor, Contracts	N
<b>15211</b>	<b>Quality Disposal Systems Inc</b>		<b>203.20</b>	<b>1</b> Transactions			
10891	<b>Roth Construction</b> 21-520-000-0000-6802	Q	20,000.00	SOO LINE MATERIAL AND DOZER	061422	Trail Grants-State	Y
<b>10891</b>	<b>Roth Construction</b>		<b>20,000.00</b>	<b>1</b> Transactions			
9617	<b>Timber Lakes Septic Service, Inc.</b> 21-520-000-0000-6360	B	130.00	AITKIN PARK DUMP	29356	Services, Labor, Contracts	N
	21-520-000-0000-6360	B	130.00	BERGLUND DUMP	29357	Services, Labor, Contracts	N

# Aitkin County



Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
9617	Timber Lakes Septic Service, Inc.				260.00							
								2	Transactions			
12718	Up North Riders	21-520-000-0000-6802		Q	4,083.57	LAWLER		060622		Trail Grants-State		N
						08/05/2021	09/23/2021					
12718	Up North Riders				4,083.57							
								1	Transactions			
10339	White Pine Riders	21-520-000-0000-6802		Q	2,080.48	SOLANA 4/12/21-10/30/21		062422		Trail Grants-State		N
						04/12/2021	10/30/2021					
10339	White Pine Riders				2,080.48							
								1	Transactions			
520	<b>DEPT Total:</b>				<b>38,797.33</b>	<b>Parks</b>			<b>10 Vendors</b>		<b>14 Transactions</b>	
21	<b>Fund Total:</b>				<b>38,797.33</b>	<b>Parks</b>					<b>14 Transactions</b>	
	<b>Final Total:</b>				<b>721,631.37</b>				<b>199 Vendors</b>		<b>307 Transactions</b>	

# Aitkin County



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	288,944.14	General Fund
2	3,258.48	Reserves Fund
3	308,144.60	Road & Bridge
5	4,427.46	Health & Human Services
10	36,029.35	Trust
11	1,274.44	Forest Development
12	34,481.18	Townships/Cities/ARDC/Ambulan
19	6,274.39	Long Lake Conservation Center
21	38,797.33	Parks
<b>All Funds</b>	<b>721,631.37</b>	<b>Total</b>

Approved by, .....

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Print List in Order By: 1 1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

**ELAN Paid 06.23.2022**



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6/23/22 11:43AM

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 2

1 General Fund

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	5462 Bremer Bank (Elan ACH) 01-044-000-0000-6800			5,207.48	ELAN - Paid 06/23/2022		ELAN - Statement Payment	N
	5462 Bremer Bank (Elan ACH)			5,207.48	1 Transactions			
<b>1 Fund Total:</b>				<b>5,207.48</b>	<b>General Fund</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>Final Total:</b>				<b>5,207.48</b>	<b>1 Vendors</b>	<b>1 Transactions</b>		

# Aitkin County



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	5,207.48	General Fund
<b>All Funds</b>	<b>5,207.48</b>	<b>Total</b>

Approved by, .....

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Print List in Order By: 1 1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# MTG Reg and Deed Tax NSF Check

KMR1  
6/28/22 12:56PM

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
3	8410 Bremer Bank 01-257-267-0000-5557			25.00	NSF Check	R#18478	Electronic Monitoring	N
	8410 Bremer Bank			25.00	1 Transactions			
<b>1 Fund Total:</b>				<b>25.00</b>	<b>General Fund</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

9 State

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
2	<b>780 Bremer Bank</b> 09-000-000-0000-2025		54,594.96	Deed Tax - Accelerated	June 2022	State's Share Of Deed Tax (97%)	N
1	09-000-000-0000-2026		33,980.91	Mtg Reg-Accelerated	June 2022	State Share Of Mortgage Registry (97%)	N
	<b>780 Bremer Bank</b>		<b>88,575.87</b>		2 Transactions		
<b>9 Fund Total:</b>			<b>88,575.87</b>	<b>State</b>		<b>1 Vendors</b>	<b>2 Transactions</b>
<b>Final Total:</b>			<b>88,600.87</b>	<b>2 Vendors</b>		<b>3 Transactions</b>	

# Aitkin County



<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>
	1	25.00	General Fund
	9	88,575.87	State
<b>All Funds</b>		<b>88,600.87</b>	<b>Total</b>

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Print List in Order By: 1 1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Camping Refund 06.29.2022

KMR1  
 6/29/22 2:21PM  
 21 Parks

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	<b>8410 Bremer Bank</b> 21-520-000-0000-5510		90.00	Camping Refund	#5521-Sago	Co. Parks Campground Fees	N
	<b>8410 Bremer Bank</b>		<b>90.00</b>	1 Transactions			
<b>21 Fund Total:</b>			<b>90.00</b>	<b>Parks</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>Final Total:</b>			<b>90.00</b>	<b>1 Vendors</b>	<b>1 Transactions</b>		



# Aitkin County



<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>
	21	90.00	Parks
<b>All Funds</b>		<b>90.00</b>	<b>Total</b>

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Print List in Order By: 1 1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Returned Payment Unable to Locate

KMR1  
6/30/22 10:03AM

# Aitkin County



13 Taxes & Penalties

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 2

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	8410 Bremer Bank 13-943-000-0000-2001		21.60	Unable to Locate-Period 2	44-0-045500	Cur - Property Taxes	N
	8410 Bremer Bank		21.60	1 Transactions			
<b>13 Fund Total:</b>			<b>21.60</b>	<b>Taxes &amp; Penalties</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>Final Total:</b>			<b>21.60</b>	<b>1 Vendors</b>	<b>1 Transactions</b>		

# Aitkin County



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
13	21.60	Taxes & Penalties
<b>All Funds</b>	<b>21.60</b>	<b>Total</b>

Approved by, .....

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Print List in Order By: 1 1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Returned Payments, Not Authorized and Stop Payment

KMR1  
6/30/22 10:39AM

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
3	8410 Bremer Bank 01-042-000-0000-5524			30.00	NSF and Stop Pmt-Period 2 1 Transactions	Munson	Handling Fee (Nfs Check)	N
<b>1 Fund Total:</b>				<b>30.00</b>	<b>General Fund</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

**13 Taxes & Penalties**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	<b>8410 Bremer Bank</b>						
1	13-943-000-0000-2001		96.12	Returned Pmt,Not Authorized	07-0-010001	Cur - Property Taxes	N
2	13-943-000-0000-2001		1,642.84	NSF and Stop Pmt-Period 2	Munson	Cur - Property Taxes	N
	<b>8410 Bremer Bank</b>		<b>1,738.96</b>	<b>2 Transactions</b>			
<b>13 Fund Total:</b>			<b>1,738.96</b>	<b>Taxes &amp; Penalties</b>	<b>1 Vendors</b>	<b>2 Transactions</b>	
<b>Final Total:</b>			<b>1,768.96</b>	<b>2 Vendors</b>	<b>3 Transactions</b>		

# Aitkin County



<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>
	1	30.00	General Fund
	13	1,738.96	Taxes & Penalties
<b>All Funds</b>		<b>1,768.96</b>	<b>Total</b>

Approved by, .....

.....

.....



Print List in Order By: 1 1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# LLCC Credit Cards and Camping Refund

KMR1

7/5/22

1:22PM

# Aitkin County



19 Long Lake Conservation Cen

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 2

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	<b>8410 Bremer Bank</b>					
2	19-522-000-0000-6820		85.00	Forkhorn I Camp Refund		Refunds & Reimbursements N
1	19-522-000-0000-6267		463.88	Credit Card Fees - June 2022	46120127886	Credit Card Fees N
	<b>8410 Bremer Bank</b>		<b>548.88</b>	<b>2 Transactions</b>		
<b>19 Fund Total:</b>			<b>548.88</b>	<b>Long Lake Conservation Center</b>	<b>1 Vendors</b>	<b>2 Transactions</b>
<b>Final Total:</b>			<b>548.88</b>	<b>1 Vendors</b>	<b>2 Transactions</b>	

# Aitkin County



<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>
	19	548.88	Long Lake Conservation Center
All Funds		548.88	Total
			Approved by, .....
			.....
			.....



# Board of County Commissioners Agenda Request

**2K**  
Agenda Item #

**Requested Meeting Date:** July 12, 2022

**Title of Item:** Temp On-Sale Liquor License

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
<b>Submitted by:</b> Sally M. Huhta		<b>Department:</b> Auditor's
<b>Presenter (Name and Title):</b> N/A		<b>Estimated Time Needed:</b> N/A
<b>Summary of Issue:</b> Temporary On Sale Liquor License for Isle Lions Club d/b/a Isle Lions Club		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Approve motion for: ON Sale: Isle Lions Club, d/b/a Isle Lions Club – Williams Township, at White Pine Logging & Threshing Show – 15489 180th Ave., Finlayson, MN		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



# Board of County Commissioners Agenda Request

**2L**  
Agenda Item #

**Requested Meeting Date:** July 12, 2022

**Title of Item:** Appointment of Mail and Absentee Ballot Board

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
--	---	---

<b>Submitted by:</b> Kathleen Ryan	<b>Department:</b> Auditor
---------------------------------------	-------------------------------

<b>Presenter (Name and Title):</b> Kathleen Ryan, CFO	<b>Estimated Time Needed:</b>
--	-------------------------------

**Summary of Issue:**

Appoint the Mail and Absentee Ballot Board for the 2022 Primary and General Election.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

**Financial Impact:**

Is there a cost associated with this request?     Yes     No

What is the total cost, with tax and shipping? \$

Is this budgeted?     Yes     No    *Please Explain:*

The Election Judges hired to serve on the ballot board are paid through payroll.

Legally binding agreements must have County Attorney approval prior to submission.

By Commissioner: xx

20220712-xxx

**Appointment of Mail and Absentee Ballot Board**

**BE IT RESOLVED**, the Aitkin County Board of Commissioners appoints the following persons to serve as Election Judges for the Mail Balloting Precincts for the 2022 Primary and General Election:

- |           |          |
|-----------|----------|
| Paulette  | Anderson |
| Cathy     | Buhlmann |
| Sharon    | Dotzler  |
| Nancy     | Eddy     |
| Roberta C | Elvecrog |
| Ron       | Fox      |
| Marcia    | Hills    |
| Sara      | Math     |
| Mary Jo   | Newman   |
| Gail      | Pullis   |
| Sandra    | Shade    |
| Mary      | Swanson  |
| Victoria  | Anderson |

**BE IT ALSO RESOLVED**, the Aitkin County Board of Commissioners grants the County Auditor the right to add or remove Election Judges when appropriate throughout the 2022 Election season.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 7<sup>th</sup> day of July 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 7<sup>th</sup> day of July 2022

\_\_\_\_\_  
Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

**2M**  
Agenda Item #

**Requested Meeting Date:** July 12, 2022

**Title of Item:** LG230 Application to Conduct Off-site Gambling/Aitkin Fire Relief Association

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Sally M. Huhta		<b>Department:</b> Auditor's
<b>Presenter (Name and Title):</b> N/A		<b>Estimated Time Needed:</b> N/A
<b>Summary of Issue:</b>  <p style="text-align: center;">Conduct Off-Site Gambling at All Class Reunion at Fairgrounds</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b>  <p style="text-align: center;">See attached Proposed Resolution</p>		
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

By Commissioner: xx

20220712-xxx

**LG230 Off-Site Gambling- Aitkin Fire Relief Association**

**BE IT RESOLVED**, the Aitkin County Board of Commissioners agrees to approve the Application to Conduct Off-Site Gambling - Form LG230 - of the Aitkin Fire Relief Association, at the following location – 632 Minnesota Ave N, Aitkin, MN 56431 - Aitkin Township. (Note: Dates of activity for Pulltabs and Tipboards /August 4th – August 6th, 2022)

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT**

**All Members Voting Yes**

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 7<sup>th</sup> day of July 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 7<sup>th</sup> day of July 2022

\_\_\_\_\_  
Jessica Seibert  
County Administrator





By Commissioner: xx

20220712-xxx

**LG214 Premises Permit-Minnewawa Sportsmen's Club**

**BE IT RESOLVED**, the Aitkin County Board of Commissioners agrees to approve the following Premises Permit Application - Form LG214, of the Minnewawa Sportsmen's Club, at The Sandy Beaver – Shamrock Township. This establishment has an address of 51866 224<sup>th</sup> Place, McGregor, MN 55760.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 7<sup>th</sup> day of July 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 7<sup>th</sup> day of July 2022

\_\_\_\_\_  
Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

**20**  
Agenda Item #

**Requested Meeting Date:** 7-12-22

**Title of Item:** Final Contract Payment - Contract No. 20216

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> John Welle		<b>Department:</b> Highway Department
<b>Presenter (Name and Title):</b> NA		<b>Estimated Time Needed:</b> NA
<b>Summary of Issue:</b> Authorization by the following resolution is requested to make final payment to Gladen Construction, Inc., Laporte, MN in the amount of \$6,112.43 for Contract No. 20216, which included the following projects:  SAP 001-605-013 - Box Culvert on CSAH 5 in Fleming Lake inlet SAP 001-614-014 - Box Culvert on CSAH 14 in West Savanna River SAP 001-636-004 - Box Culvert on CSAH 36 in unnamed tributary to Big Sandy Lake  The final contract amount of \$605,130.52 is 2.1% above the bid amount of \$592,485.65. The increased final cost was due to increased quantities of channel excavation and course aggregate bedding needed to address unsuitable material encountered in the streambed on SAP 001-614-014.  <b>Resolution:</b> WHEREAS, Contract No. 20216 has in all been completed, and the County Board being fully advised in the premises.  NOW THEREFORE BE IT RESOLVED, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Gladen Construction, Inc. in the amount of \$6,112.43.		
<b>Alternatives, Options, Effects on Others/Comments:</b>  		
<b>Recommended Action/Motion:</b> Adopt resolution.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 6,112.43 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

By Commissioner: xx

20220712-xxx

**Final Contract Payment- Contract No. 20216**

**WHEREAS**, Contract No. 20216 has in all been completed, and the County Board being fully advised in the premises.

**NOW THEREFORE BE IT RESOLVED**, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Gladen Construction, Inc. in the amount of \$6,112.43.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT**

**All Members Voting Yes**

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 7<sup>th</sup> day of July 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 7<sup>th</sup> day of July 2022

\_\_\_\_\_  
Jessica Seibert  
County Administrator



Aitkin  
County

# Board of County Commissioners Agenda Request

**2P**  
Agenda Item #

**Requested Meeting Date:** 7-12-22

**Title of Item:** Final Contract Payment - Contract No. 20198

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> John Welle		<b>Department:</b> Highway Department
<b>Presenter (Name and Title):</b> NA		<b>Estimated Time Needed:</b> NA
<b>Summary of Issue:</b> Authorization by the following resolution is requested to make final payment to Kern & Tabery Inc., Wadena, MN in the amount of \$3,783.13 for Contract No. 20198, which included SAP 001-625-001 - grading and aggregate base on CSAH 25.  The final contract amount of \$1,914,698.43 is 3.2% above the bid amount of \$1,855,752.80. The increased final cost was primarily due to increased quantities of granular borrow and muck excavation needed to complete the project.  Resolution: WHEREAS, Contract No. 20198 has in all been completed, and the County Board being fully advised in the premises.  NOW THEREFORE BE IT RESOLVED, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Kern & Tabery, Inc. in the amount of \$3,783.13.		
<b>Alternatives, Options, Effects on Others/Comments:</b>  		
<b>Recommended Action/Motion:</b> Adopt resolution.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 3,783.13 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

By Commissioner: xx

20220712-xxx

**Final Contract Payment- Contract No. 20198**

**WHEREAS**, Contract No. 20198 has in all been completed, and the County Board being fully advised in the premises.

**NOW THEREFORE BE IT RESOLVED**, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Kern & Tabery, Inc. in the amount of \$3,783.13.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 7<sup>th</sup> day of July 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 7<sup>th</sup> day of July 2022

\_\_\_\_\_  
Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

**3A**  
Agenda Item #

**Requested Meeting Date:** July 12, 2022

**Title of Item:** Community Grant Program awards

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Mark Jeffers		<b>Department:</b> Administration
<b>Presenter (Name and Title):</b> Mark Jeffers, Economic Development Coordinator		<b>Estimated Time Needed:</b> 10 minutes
<b>Summary of Issue:</b> <p>The Aitkin County Economic Development Committee has received grant funding requests for the 2022 Community Grant Program. Total funding request= \$30,876. Total funding available= \$100,000. The ACEDC recommends awarding 2 grants at this time, totaling \$14,126. Grant applicant summary and grant award summary are attached, along with the 2022 Community Grant Program guidelines.</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> ACEDC requests approval of recommended grant awards.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



## AITKIN COUNTY ADMINISTRATION

Aitkin County Government Center  
307 2<sup>nd</sup> Street NW, Room 305  
Aitkin, MN 56431

Mark.jeffers@co.aitkin.mn.us  
Phone: 218-927-7305  
cell: 218-513-6188

TO: Aitkin County Board of Commissioners  
FROM: Mark Jeffers, Economic Development Coordinator  
DATE: July 12, 2022  
SUBJECT: Aitkin County Community Grant Program

The Aitkin County Economic Development Committee has received grant funding requests for the 2022 Community Grant Program. Total funding request= \$30,876. Total funding available= \$100,000. The ACEDC recommends awarding 2 grants at this time, totaling \$14,126.

### 2022 Community Grant Program

Applicant Name	Project Name	Contact Name	City	\$ requested	\$ Awarded	Comments
City of Tamarack	City of Tamarack Comprehensive Plan	Kathy Hauge	<a href="#">Tamarack</a>	\$ 20,000	\$ 10,500	City Comprehensive Plan
Cancer Support Center	Rides for Health	Lynne Jacobs	<a href="#">Aitkin</a>	\$ 10,876	\$ 3,626	Rides for health program





## **AITKIN COUNTY COMMUNITY GRANT PROGRAM**

All applicants must submit a full application with signatures and agree that by signing and submitting the Aitkin County Community Grant Program application they will be subject to a random audit by Aitkin County for accuracy in expenses, or any other statements or information requested. If it is determined that false or misleading information is provided on the Aitkin County Community Grant Project Application, the organization, Tribal entity or government entity will be required at a minimum to repay Aitkin County the entire grant amount. Aitkin County may invoke any and all legal remedies available.

### **Grant Award Amounts**

Maximum Grant amount is \$20,000.00 and Minimum Grant amount is \$1,000.00, based upon request and eligible expenses. All applications will be reviewed by the Aitkin County Economic Development Committee and recommendations will be forwarded to the Board of Commissioners for approval.

### **Timeline and Process**

Applications will be made available on June 15, 2022. The first review of grant applications is scheduled for June 29, 2022. Grants will continue to be awarded until all funds are expended. Final approval will be subject to approval by the Aitkin County Board.

Grant applications will be available on the Aitkin County website and by request and may be submitted by mail to Aitkin County Government Center, ATTN: Mark Jeffers, 307 2<sup>nd</sup> Street NW #316, Aitkin, MN 56431 or electronically to [mark.jeffers@co.aitkin.mn.us](mailto:mark.jeffers@co.aitkin.mn.us)

All applicants will be required to submit a Form W-9, attached, for payment processing.

It is the intent of Aitkin County to award the Aitkin County Community Grant Program as soon as possible.

For any questions or clarifications, please contact Mark Jeffers, Economic Development Coordinator at 218-513-6188, [mark.jeffers@co.aitkin.mn.us](mailto:mark.jeffers@co.aitkin.mn.us)



## **AITKIN COUNTY COMMUNITY GRANT PROGRAM**

### **Background**

Aitkin County has received Federal Fiscal Recovery Funding from the American Rescue Plan Act. The Fiscal Recovery Fund was established to help turn the tide on the pandemic, address its economic fallout and lay the foundation for a strong and equitable recovery.

The Aitkin County Board of Commissioners, have approved \$100,000 to be used to directly impact the Community of Aitkin County by establishing the Aitkin County Community Grant Program.

### **Program Goal**

To provide outstanding service in a fiscally responsible manner through innovation and collaboration with respect for all. This program will positively affect and support planned community projects in Aitkin County.

#### **Eligible project examples include:**

- City comprehensive plan creation
- City redevelopment efforts
- Quality of life projects directly benefiting the community
- Community transportation efforts
- Public safety

### **Funding Eligibility**

501(c)(3) organizations, Tribal entities and government entities are eligible to apply. Additionally, other types of organizations may work with a 501(c)(3) fiscal sponsor to submit an application. Applicants must submit formal paperwork confirming the fiscal sponsor relationship. Not for profit organizations must have a physical location in Aitkin County and provide direct assistance to the residents of Aitkin County. Consideration will also be given to not for profit organizations that can demonstrate the ability to make an impact for individuals or the community.



Aitkin County reserves the right to reject or modify any application or portions thereof it feels does not meet the guidelines or application process requirements. Applications may be prioritized based on impact.

## **AITKIN COUNTY COMMUNITY GRANT PROGRAM**

### **Reporting Requirements**

Organizations that receive a 2022 Community Grant Program award are required to submit a grant evaluation form at the end of the one-year grant period. Reporting information documents and deadlines will be included in the award letter.



# Board of County Commissioners Agenda Request

## 4A

Agenda Item #

**Requested Meeting Date:** July 12, 2022

**Title of Item:** Adopt Resolution - Aitkin County Solid Waste Ordinance

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Andrew Carlstrom		<b>Department:</b> Planning & Zoning
<b>Presenter (Name and Title):</b> Andrew Carlstrom, Environmental Services Director		<b>Estimated Time Needed:</b> 5 minutes
<b>Summary of Issue:</b> <p>In accordance with MN Statutes 394.25 and during the Public Hearing of June 20, 2022 before the Aitkin County Planning Commission, the commission voted unanimously to amend Article 5, Section 1.0 of the Aitkin County Solid Waste Ordinance. For investigative purposes, this would allow law enforcement, health and human services, and environmental services to collect, transport, or dispose of solid waste generated within the county.</p> <p>The date of the public hearing was published in the Aitkin Age on June 1 &amp; 8, 2022. According to Rule 11, Ordinances and Procedures of the Board of Commissioners Meeting Procedures and Rules of Business, a first reading was held on June 28, 2022 and a second reading requesting Board action is held today, July 12, 2022.</p> <p>Please see an attached resolution and the proposed amendment to the Solid Waste Ordinance.</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b> Deny the proposed resolution		
<b>Recommended Action/Motion:</b> Motion to pass the attached resolution.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

**PROPOSED July 12, 2022**

By Commissioner:

**20220712-xxx**

**Aitkin County Solid Waste Ordinance Amendment to Hauler Licensing Provisions**

**WHEREAS**, Aitkin County Solid Waste Ordinance currently only allows licensed haulers to collect, transport, or dispose of solid waste; and

**WHEREAS**, for investigative purposes, the ability of law enforcement, health and human services, and environmental services staff to be able to also collect, transport, and dispose of solid waste is needed ; and

**WHEREAS**, in the interest of safety county-wide, this amendment to the Solid Waste Ordinance will enable and allow law enforcement and county staff to better serve Aitkin County citizens into the future;

**NOW, THEREFORE BE IT RESOLVED**, that the Aitkin County Board of Commissioners does hereby authorize the amendment to Article 5, Section 1.0 of Aitkin County Solid Waste Ordinance

**FOUR MEMBERS PRESENT**

**All Members Voting**

**STATE OF MINNESOTA)  
COUNTY OF AITKIN)**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 12th day of July 2022 and that the same is a true and correct copy of the whole thereof.

**Witness my hand and seal this 12th day of July 2022**

\_\_\_\_\_  
**Jessica Seibert  
County Administrator**

## **ARTICLE V      HAULER LICENSING PROVISIONS**

### **SECTION 1.0      LICENSE REQUIRED**

No Person may Collect, Transport or Dispose of Solid Waste generated within the County except in full compliance with this Ordinance after having obtained a license to do so by the County Auditor as specified in this Article. This Article does not apply to any Law Enforcement, Aitkin County Health & Human Services, Aitkin County Environmental Services, Self-Haulers, or to the transportation of Solid Waste through the County.

## NOTICE OF HEARING

The Aitkin County Planning Commission will hold a public hearing on the adoption of amendments to the Aitkin County Solid Waste Ordinance. The hearing will be conducted on June 20, 2022 at 4PM in the Board Room of the Aitkin County Government Center. The Planning Commission will decide on making an amendment to Article 5, Section 1.0 of the Solid Waste Ordinance, which would allow law enforcement, health and human services, and environmental services to collect, transport, or dispose of solid waste generated within the county. The proposed ordinance amendment will be read and considered for approval at County Board of Commissioners Meeting scheduled for June 28, 2022.

The above is only a summary; a full text version is available for public review at the Aitkin County Planning and Zoning office and the Aitkin County Auditor's Office in the Aitkin County Government Center during regular business hours. A copy of the proposed ordinance amendments can also be viewed in its entirety on the Aitkin County website at [www.co.aitkin.mn.us](http://www.co.aitkin.mn.us). Comments can be submitted in writing to the Aitkin County Planning and Zoning Office: 307 2<sup>nd</sup> Street NW, Room 219, Aitkin, MN 56431, by facsimile (218) 927-4372, or by email to [aitkinpz@co.aitkin.mn.us](mailto:aitkinpz@co.aitkin.mn.us) before 4PM on June 20, 2022. Please include a full name and complete mailing address with all correspondences.



# Board of County Commissioners Agenda Request

**5A**  
Agenda Item #

**Requested Meeting Date:** July 12, 2022

**Title of Item:** Rum River 1W1P Adoption and Implementation

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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<b>Submitted by:</b> Sam Seybold	<b>Department:</b> Aitkin County SWCD
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<b>Presenter (Name and Title):</b> Sam Seybold SWCD District Buffer Specialist	<b>Estimated Time Needed:</b> 15
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**Summary of Issue:**

The Rum River Comprehensive Watershed Management Plan is ready for approval and signatures for the 1 Watershed 1 Plan (1 W1 P). This watershed includes Mille Lacs Lake in southwestern Aitkin County. It also includes several other lakes, streams and rivers, and other water quality opportunities.

This 1 Watershed 1 Plan resolution starts the implementation portion of the watershed management efforts that started with Watershed Restoration and Protection Strategies (WRAPS). It will complement our Local Water Plan and will provide funding for the County and SWCD to implement water quality projects.

We are mindful that these efforts require County Board and staff time commitments. The Rum River 1 W1 P will require policy and technical efforts. State funding coming to Aitkin County for implementation will be the result of participation in the watershed plan.

In addition to signatures, you are requested to appoint 1 County Board representative to the Policy Committee plus 1 Alternate for the same committee.

**Alternatives, Options, Effects on Others/Comments:**

Not participating is an option but would result in less revenue for water quality projects in the future.

**Recommended Action/Motion:**

The Aitkin County SWCD recommends actively participating in the Rum River 1W1P.

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$

Is this budgeted?  Yes  No

Please Explain:



By Commissioner: xx

20220712-xxx

**Adopt and Implement the Rum River Comprehensive Watershed Management Plan**

**WHEREAS**, the Aitkin County has been notified by the Minnesota Board of Water and Soil Resources that the Rum River Comprehensive Watershed Management Plan has been approved according to Minnesota Statutes §103B.101, Subdivision 14 and Board Resolution #18-14:

**NOW; BE IT FURTHER RESOLVED** the Aitkin County hereby adopts and will begin implementation of the approved Comprehensive Watershed Management Plan for the area of the county identified within the Plan. The Comprehensive Watershed Management Plan replaces the Aitkin County Water Plan for Aitkin County purposes for the area of the county identified within the Plan.

**BE IT FURTHER RESOLVED** the Aitkin County terminates its rights and obligations under the Rum River Watershed Memorandum of Agreement for developing the Comprehensive Watershed Management Plan.

**BE IT FURTHER RESOLVED** the Aitkin County enters into the Joint Powers Agreement for the Implementation of the Rum River Comprehensive Watershed Management Plan.

**BE IT FURTHER RESOLVED** that, pursuant to the terms of said Joint Powers Agreement, the Aitkin County Board appoints Commissioner Laurie Westerlund, to serve as standing representative of Aitkin County on the Rum River Watershed Implementation Partnership as provided in the Joint Powers Agreement.

**BE IT FURTHER RESOLVED** that, pursuant to the terms of said Joint Powers Agreement, the Aitkin County Board appoints Commissioner \_\_\_\_\_, to serve as alternate representative of Aitkin County on the Rum River Watershed Implementation Partnership as provided in the Joint Powers Agreement.

**BE IT FURTHER RESOLVED** that the Aitkin County Board authorizes and directs the Aitkin County Administrator to carry-out all duties and obligations required of Aitkin County under the Joint Powers Agreement, including, but not limited to, designating Aitkin County staff to serve on the Implementation Planning Committee under the Joint Powers Agreement.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 7<sup>th</sup> day of July 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 7<sup>th</sup> day of July 2022

\_\_\_\_\_  
Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

**5B**  
Agenda Item #

**Requested Meeting Date:** July 12, 2022

**Title of Item:** Rum River Joint Powers Agreement

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Sam Seybold		<b>Department:</b> Aitkin County SWCD
<b>Presenter (Name and Title):</b> Sam Seybold SWCD District Buffer Specialist		<b>Estimated Time Needed:</b> 15
<b>Summary of Issue:</b> <p>The Rum River Joint Powers Agreement is ready for signatures for the 1 Watershed 1 Plan (1W1 P). The County Board did discuss and support the Rum River 1 W1 P joint powers process. This watershed includes Mille Lacs Lake in southwestern Aitkin County. It also includes several other lakes, streams and rivers, and other water quality opportunities.</p> <p>This 1 Watershed 1 Plan MOA starts the implementation portion of the watershed management efforts that started with Watershed Restoration and Protection Strategies (WRAPS). It will complement our Local Water Plan and will provide funding for the County and SWCD to implement water quality projects.</p> <p>We are mindful that these efforts require County Board and staff time commitments. The Rum River 1 W1 P will require policy and technical efforts. State funding coming to Aitkin County for implementation will be the result of participation in the watershed plan.</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b> Not participating is an option but would result in less revenue for water quality projects in the future.		
<b>Recommended Action/Motion:</b> The Aitkin County SWCD recommends actively participating in the Rum River 1W1P.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No      Please Explain:		

Legally binding agreements must have County Attorney approval prior to submission.

**JOINT POWERS AGREEMENT FOR THE IMPLEMENTATION OF  
THE RUM RIVER COMPREHENSIVE WATER MANAGEMENT PLAN**

Pursuant to Minnesota Statutes, section 471.59, this Joint Powers Agreement ("Agreement") is entered into by and among the political subdivisions and local governmental units of the State of Minnesota and the Non-Removable Mille Lacs Band of Ojibwe ("MLBO"), a federally recognized American Indian Tribal government identified as follows:

The Counties of Aitkin, Benton, Crow Wing, Isanti, Kanabec, Mille Lacs, Morrison, and Sherburne each by and through its respective Board of Commissioners, and MLBO, by and through its Commissioner of the Department of Natural Resources ("DNR") (collectively referred to as the "Counties");

The Aitkin, Anoka, Benton, Crow Wing, Isanti, Kanabec, Mille Lacs, Morrison, and Sherburne Soil and Water Conservation Districts, each by and through its respective Board of Supervisors (collectively referred to as the "SWCDs"); and

Lower Rum River and Upper Rum River Watershed Management Organizations (collectively referred to as the "Watershed Management Organizations").

Together, the above identified Counties, SWCD's, and Watershed Management Organizations collectively formed the Rum River Watershed Implementation Partnership and, for purposes of this Agreement, said political subdivisions, local units of government and MLBO Tribal Government, and those added in accordance with the terms of this Agreement, are herein collectively referred to as "Parties" and individually as a "Party."

**Recitals**

WHEREAS, a portion of the Upper Rum River Watershed area is situated within the MLBO Reservation and the MLBO DNR has the authority to manage its natural resources and it strives to work cooperatively and collaboratively with other governmental agencies with which it shares an interest in maintaining, managing and protecting natural resources; and

WHEREAS, MLBO desires to join in this Agreement with the other Parties. For this purpose and within this Agreement MLBO may be identified or referred to as a "Party" or "Parties," "County" or "SWCD"; and

WHEREAS, pursuant to Minnesota Statutes, sections 103B.305, subdivision 5 and 103B.3363, each of the Parties to this Agreement is a local unit of government having the responsibility and authority to separately or cooperatively, by joint agreement pursuant to Minnesota Statutes, section 471.59, to prepare, develop, adopt, implement, and administer a comprehensive local water management plan, or a substitute thereof, and carry out implementation actions, programs, and projects toward achievement of goals and objectives of such plans; and

WHEREAS, pursuant to Minnesota Statutes, sections 103B.101 and 103B.801, the Minnesota Board of Water and Soil Resources (BWSR) is authorized, to coordinate the water and resource planning and implementation activities of counties, SWCDs and watershed management organizations and to administer and oversee the Minnesota Comprehensive Watershed Management Planning Program, known as the One Watershed, One Plan program; and

WHEREAS, each of the Parties exercises water management authority and responsibility within the Rum River Watershed Management Area, a geographical area consisting of those portions of Aitkin, Anoka, Benton, Crow Wing, Isanti, Kanabec, Mille Lacs, Morrison, and Sherburne counties and within the MLBO reservation that drain into the Rum River watershed as depicted on Exhibit A, attached hereto and incorporated herein; and

WHEREAS, some of the Parties had previously entered into the Rum River Watershed Memorandum of Agreement ("MOA") with the last date of signature being March 28, 2019, to develop the One Watershed, One Plan ("Plan") for the Rum River Watershed. Under the terms of the MOA, the Plan will be completed, be submitted to the Minnesota Board of Water and Soil Resources ("BWSR") for approval and will then be considered for adoption by the Parties to this Agreement. Those governmental entities that approve the Plan shall be eligible to be a part of this Agreement. The terms of the MOA also require that the structure for administration of the Plan be determined. The MOA will expire coterminous with the One Watershed, One Plan grant from BWSR dated \_\_\_\_\_. This Agreement shall not be construed as to modify or supplant the terms or provisions of the MOA; and

WHEREAS, with matters that relate to coordination of water management authorities pursuant to Minnesota Statutes, chapters 103B, 103C, and 103D, and with public drainage systems pursuant to Minnesota Statutes, chapter 103E, this Agreement does not change the rights or obligations of the public drainage system authorities; and

WHEREAS, this Agreement and the Rum River Comprehensive Watershed Management Plan does not replace or supplant local land use, planning/zoning authority of the respective Parties and the Parties intend that this Agreement shall not be construed in that manner.

## **TERMS AND CONDITIONS**

NOW THEREFORE, pursuant to Minnesota Statutes, section 471.59 and other relevant state law and in consideration of the mutual promise and benefits that the Parties shall derive herefrom, all Parties hereby agree:

### **1. Purpose and Establishment**

- a) **Purpose:** This Agreement establishes the terms and conditions, governing structure, and processes by which the Parties will institute the implementation of the Plan. The Plan provides a framework for consistency and cooperation for entities that operate within the Rum River Watershed to allow for the implementation of projects within the watershed that provide the highest return on investment for addressing water quality/quantity issues within the watershed, and to allow the funding from the Minnesota Board of Water and Soil Resources ("BWSR") to be passed through to the Parties for administration consistent with State statutes and guidelines and the Plan. Consistent with its terms and conditions, this Agreement authorizes the Parties to cooperatively exercise their common and similar power of local water planning and management notwithstanding the territorial limits within which they may otherwise exercise separately and to take action that will promote the goals listed in Minnesota Statutes, section 103B.801 and fulfill responsibilities under Minnesota Statutes, chapter 103B.
  
- b) **Established:** This Agreement establishes a joint powers entity (hereinafter, the "Entity"). The name of the Entity is "Rum River Watershed Partnership".
  
- c) **Recitals:** All recitals set forth above are hereby incorporated into this Agreement.

## 2. Eligibility and Procedure to Become A Party

- a) **Qualifying Party:** A county, SWCD, watershed district, and MLBO or watershed management organization located and authorized to carry out water planning and resource management responsibilities within the Rum River Management Area is eligible to become a Party to this Agreement. To become a Party, the county, SWCD, watershed district or watershed management organization shall have first adopted the Plan.
  
- b) **Initial Parties:** A county, SWCD, watershed district, or watershed management organization may be an Initial Party by qualifying under section 2(a), by adopting the Plan and by its governing board agreeing to become a Party and be bound by the terms of this Agreement within 60 days of State approval of the Plan. Such local unit of government shall also give notice of plan adoption in accordance with provisions of Minnesota Statutes, chapters 103B and 103D. Any qualifying county, SWCD, watershed district, or water management organization that desires to become a Party after expiration of the 60-day period for joining as an Initial Party, will be eligible to become a Party as an additional party pursuant to Section 2.c., below.

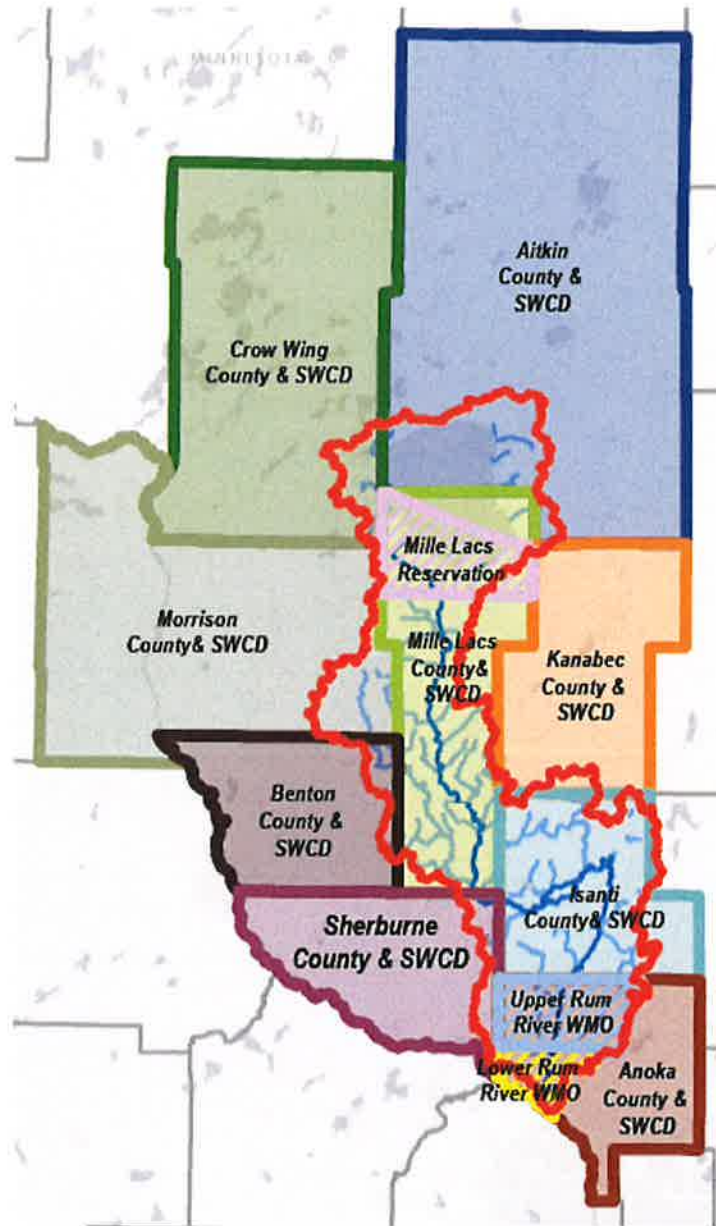
- c) **Adding Additional Parties:** A qualifying local unit of government that desires to become a Party to this Agreement at any time later than 60-days following State approval of the Plan, may become a Party upon the adoption of the Plan by the Party's governing board and by submitting to the Entity evidence its governing board agrees to the terms and conditions of this Agreement and to be bound by the same.

Upon receipt of such evidence, the governing board shall issue a signature page to the local government unit and instructions to execute and return the same to the Entity along with the name and contact data of the representatives appointed by the local government unit to serve on the governing board.

### 3. Powers and Formation of the Governing Board

- a) **Board:** A governing board ("Board") shall be formed to oversee the implementation of the Plan. The Board shall consist of one individual selected by each Party to the Agreement. Each member of the board shall have one vote. The Party shall determine its representative and an alternate to serve in the absence of the representative. Members of the Board are neither deemed employees of the Board nor entitled to any compensation from the Entity.
- b) **Board Term and Vacancy:** The term of a Board representative shall be for a period of two years with the ability of the Party to appoint a representative to successive terms. If the Party fails to appoint a representative, the incumbent shall serve until such appointment occurs. If a representative resigns or is no longer able to serve, the alternate shall serve until a representative is appointed.
- c) **Officers:** The Board shall elect from its members a Chair and a Vice Chair at the first meeting of each new calendar year. The duties of the Chair include presiding at all meetings, acting as the administrative leader of the Entity, and carrying out such functions as the Board assigns to the Chair. The Vice Chair shall act as the Chair in the Chair's absence. The Board may elect or appoint such other officers as it deems necessary to conduct the affairs of the Entity.
- d) **Open Meeting Law:** The Board shall comply with the Minnesota Open Meeting law as set forth in Minnesota Statutes, chapter 13D.
- e) **Operations:** The Board shall meet twice a year or more often as deemed necessary by the Board. The Board may adopt bylaws consistent with this Agreement and applicable law and may amend the same on a vote of simple majority of all the Board representatives. The Board may act only if there is a quorum. A quorum is a simple majority of the Board.

## Bylaws of the Rum River Watershed Partnership



DRAFT 6/23/2022

These bylaws establish rules governing the conduct of business by the Rum River Watershed Partnership for implementation of the Rum River Comprehensive Watershed Management Plan (the Plan).

#### **ARTICLE I. AUTHORITY AND NAME OF ORGANIZATION**

1. The name of this joint power's entity, developed through a Joint Powers Agreement for managing the Rum River Watershed Comprehensive Watershed Management Plan, shall be the Rum River Watershed Partnership (the Partnership).
2. These Bylaws are adopted pursuant to Section 3e and 3i, vi of the Joint Powers Agreement establishing the Partnership Governing Board (the Board).
3. The Board will operate until termination of the Joint Powers Agreement as described in Section 4b of the Joint Powers Agreement.

#### **ARTICLE II: PURPOSE**

1. The purpose of the Board is to oversee implementation of the Plan within the governance structure as outlined in the Joint Powers Agreement.

#### **Article III. MEMBERSHIP PROVISIONS**

1. The Board members shall be composed of one appointed representative from each Party to the Joint Powers Agreement. Each Party will also appoint an alternate representative. All representatives, whether primary or alternate, must be current members of the Party's governing body and must be appointed by the respective body appointed pursuant to the terms in Section 3 of the Joint Powers Agreement.
2. The Board operates under a Joint Powers Agreement. Eligible parties are identified pursuant to section 2a, 2b and 2c of the Joint Powers Agreement.
3. The term of a Board representative shall be for a period of two years with the ability of the Party to appoint a representative to successive terms as set forth in the Joint Powers Agreement.
4. In the event that a member of the Board resigns or is otherwise unable to complete their term, the member shall notify their appointing authority of the vacancy as soon as practicable. The Party shall then appoint a replacement member as soon as possible.
5. The Board may request a participant Party to consider replacing their representative if that Party's representative misses two (2) consecutive meetings.



6. A Board member shall not take any action that may materially benefit the financial or pecuniary interest of that member, a member's family member, or a member's close associate. A Board member must disclose that interest for the record and may be present to answer questions related to that interest but shall not advocate for nor vote on the action. If the apparent conflict is not financial, the board member shall disclose the interest for the record and the board shall vote on the conflict before the member participates in board discussion or voting on an action. The member with the conflict may participate as a member of the public.

#### ARTICLE IV: OFFICERS

1. The Officers of the Board shall consist of a Chairperson and Vice Chairperson elected by members of the Board.
  - a. The Chairperson and Vice Chairperson shall be selected for one year terms and may serve unlimited consecutive one year terms.
  - b. The Chairperson shall:
    - i. Serve as Chairperson for all meetings; and
    - ii. Sign and deliver in the name of the Partnership any correspondence pertaining to the business of the Partnership.
  - c. The Vice Chairperson shall:
    - i. Discharge the Chairperson's duties in the event of the absence or disability of the Chairperson.
    - ii. Perform any other duties as may be assigned by the Board.
  - d. An Officer will serve until replaced by the election of a successor. No Board member may hold more than one office at a time.
  - e. In the event that an Officer cannot complete his or her term of office, the Board shall immediately elect from among its members an individual to fill the vacant position.
2. The Board shall enter into a service contract with a Coordinator to perform the duties of the Board Secretary. The additional duties of the Coordinator shall be set out in the contract for services. These duties shall include, but are not limited to, the following:
  - a. Maintain records of the Partnership.
  - b. Ensure public notice of all records and meetings.
  - c. Ensure minutes are recorded and made publicly available in a timely fashion.
  - d. Prepare the Partnership's annual work plan in coordination with the Fiscal Agent.
  - e. Prepare meeting agendas and packets.

- f. Track progress toward Plan and annual work plan goals. Provide the Board with project updates on work being completed under the 1W1P, with assistance from the Implementation Planning Committee.
    - g. Others as specified in a contract for services, or as described in Exhibits A or B.
3. The Board shall enter into a service contract with a Fiscal Agent to perform the duties of the Board Treasurer. The additional duties of the Fiscal Agent shall be set out in the contract for services. These duties shall include, but are not limited to, the following:
  - a. Track Partnership financial records in accordance with applicable law and grant policies, and retain them in accordance with applicable laws and policies. The Partnership's finances must be held in a designated account and separately tracked from other funds the Fiscal Agent may handle.
  - b. Receive and issue payments. The Fiscal Agent is authorized to remit project specific payments pursuant to a Board approved contract for programs or projects identified in an annual work plan approved by the Board. The Fiscal Agent shall provide to the Board, reports on the fiscal transactions that have occurred for their approval. The issuance of checks shall require two signers as authorized by the Board.
  - c. Compile records for required audits.
  - d. Provide, at a minimum, quarterly accounting of the funds, receipts and disbursements, to be presented to the Board for its approval at its meetings.
  - e. Develop, in collaboration with Coordinator, consistent forms to report project finances.
  - f. Others as specified in a contract for services, or as described in Exhibits A or B.

#### **ARTICLE V: MEETINGS**

1. All meetings of the Board will comply with the Minnesota Open Meeting Law. The Board's official public notice posting locations shall be at the location designated for its regular meetings. Notice of meetings shall also be posted on the Board's website.
2. The Board shall meet a minimum of two times a year, at least every six months, or more often as deemed necessary by the Board.
3. The conduct of all meetings of the Board shall be generally governed by the most recent edition of Robert's Rules of Parliamentary Law.
4. A quorum of the Board shall consist of a simple majority of the members.

5. Notice of Board meetings and a proposed agenda shall be emailed, or mailed upon request, to all Board members and alternates. A good faith effort will be made to distribute these documents not less than seven days prior to the scheduled meeting date of the Board.
6. The minutes of any meeting shall be made available to all Board members prior to the next meeting as part of the distributed meeting packet.

#### ARTICLE VI - VOTING

1. Each Party shall have one vote. A super majority of 75% of the quorum is required to approve the yearly budget for the Partnership and the yearly work plan. Other actions may be approved by a simple majority of a quorum. All votes shall be made in person or virtually to the extent allowed by Minnesota Statute § 13D.02. No representative may appoint a proxy for any question coming before any meeting for a vote.

#### ARTICLE VII – COMPENSATION

1. Board members may be compensated by the member local unit of government they represent for meetings and expenses incurred, according to the policies of the local unit of government.
2. Board members may not be compensated for meeting time and expenses using funds granted by the State for the purpose of implementing the Plan.

#### ARTICLE VIII- SUBCOMMITTEES OF THE BOARD

1. The Board may establish committees for the purposes of implementation of the Plan.
2. An Implementation Planning Committee as identified in Section 3(h) of the Joint Powers Agreement, is charged with drafting an annual workplan as directed by the Board.
  - a. Membership: The Implementation Planning Committee will be comprised of one representative from each Party who is appointed by the Party's governing body and is a staff member from the Party. Each person appointed shall have one vote. The Implementation Planning Committee may have ex officio members to assist the Committee in its efforts. The ex officio members shall not have a vote on the Committee.

#### **ARTICLE IX: ANNUAL WORK PLANS**

1. Annual work plan development process shall be as directed by the Board. The annual work plan shall include activities, a lead(s) Party for each, and measurable outputs for any activities to be funded with the Partnership's Watershed Based Implementation Funds. The annual work plan shall have two parts which may be completed separately:
  - a. Partnership-funded programs - Projects or programs to be funded with State grants or other funds to the Partnership.
  - b. Party-funded programs - Projects or programs that accomplish Plan goals but are funded and led by Parties to this agreement.
2. The Implementation Planning Committee will solicit from each Party projects and/or programs that are consistent with the Plan and further the goals of the Plan for consideration by the Implementation Planning Committee as a whole.
3. A project or program cannot proceed without the written consent of the Party or Parties to the Joint Powers Agreement whose jurisdictional area covers the project location.
4. Annual work plan implementation shall follow the process and roles as defined by the Board.

#### **ARTICLE X: MEETING LOCATION**

1. All regular meetings of the Policy Committee will be held at a location within the Rum River Watershed selected by the Board. Meetings may be held electronically only to the extent allowed by the Minnesota Statute § 13D.02 .

#### **ARTICLE XI: MISCELLANEOUS**

1. The Bylaws may be amended by a 75% vote of a quorum of the Board made at any regularly scheduled meeting, provided that thirty (30) days advance written notice of the proposed amendment has been given to each member of the Board.
2. Bylaws and rules of procedure shall comply with relevant statutory provisions and be consistent, with the terms of the Joint Powers Agreement. In the event of conflict or ambiguity, the terms of the Joint Powers Agreement shall be controlling.

3. These Bylaws are intended to be consistent with applicable provisions of Minnesota Statutes, Chapters 103B, 103C, and 103D. To the extent any provision in these Bylaws conflicts with these chapters, the statutory provisions shall be controlling.

**ARTICLE XII– CERTIFICATION**

1. These By-laws were adopted by a vote of \_\_\_\_\_ ayes and \_\_\_\_\_ nays by the members of the Board on \_\_\_\_\_, 2022.

\_\_\_\_\_  
(Chair signature & organization)

\_\_\_\_\_  
(Date of Signature)



# Board of County Commissioners Agenda Request

<hr style="width: 80%; margin: 0 auto;"/> Agenda Item #
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**Requested Meeting Date:**  
**Title of Item:**

REGULAR AGENDA  CONSENT AGENDA  INFORMATION ONLY	<b>Action Requested:</b>  Approve/Deny Motion  Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<b>Direction Requested</b>  Discussion Item  Hold Public Hearing*
<b>Submitted by:</b>		<b>Department:</b>
<b>Presenter (Name and Title):</b>		<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b>		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b>		
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> Yes                      No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> Yes                      No <i>Please Explain:</i>		